

SITE PLAN REVIEW/ ZONING REFERRAL FORM



\$75.00 Fee

Niagara County Planning Board
59 Park Avenue, Lockport, NY 14094
Phone: (716) 439-7235

For Use By NCPB

Received _____
Case No. _____
Returned _____

REFERRING MUNICIPALITY: _____ Telephone: _____

Mailing Address: _____

Referring Officer: _____ Title: _____

Signature: _____ Date: _____

Public Hearing Date: _____ Time: _____ Location: _____

APPLICANT: _____ Phone: _____

Address or Location of Proposal: _____

Size of Parcel: _____ Existing Zoning: _____

Proposed Use: _____

PROPOSED ACTION (Check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Area Variance | <input type="checkbox"/> Zoning Text Amendment |
| <input type="checkbox"/> Use Variance | <input type="checkbox"/> Zoning Map Amendment |
| <input type="checkbox"/> Special Permit | <input type="checkbox"/> New Zoning Ordinance |
| <input type="checkbox"/> Site Plan Review | <input type="checkbox"/> Other (specify) _____ |

This Referral is forwarded to your office for review in compliance with Sections 239-l and 239-m of Article 12-B of New York State's General Municipal Law. The property affected is within 500 feet of the boundary of a (check all that apply):

- City, Town, Village
- State or County Land with Public Building
- Existing or Proposed Park or Recreation Area
- Existing or Proposed State or County Parkway, Road or Highway, or County- owned Drainage Channel.
- Farm operation located in an Agricultural District (except for area variances)

DEADLINE

All complete referrals must be received by close of business on Friday, six business days preceding the 3rd Monday of each month. Late referrals will be reviewed by the Niagara County Planning Board the following month.

REQUIRED ENCLOSURES

The Niagara County Planning Board requires adequate information upon which to make its decision. The zoning referral form will not be accepted unless all the following information is submitted (please check that all items are included):

- Adequate written description of proposal.
- Sketch Plan, Survey, Plats or Site Plans of the property affected: showing property boundaries, any existing and proposed structures, landscaping, traffic access patterns, parking arrangements, walls, fences or other buffers, existing and proposed signs. Drawings must be properly dimensioned and drawn to scale.
- Tax Parcel Map showing affected parcel and surrounding land parcels.
- SEQR Environmental Assessment Form (EAF)
- For Variances, indicate specific changes from local code being requested:

NCPB ACTION Case No. _____

The NIAGARA COUNTY PLANNING BOARD has reviewed the proposal(s) and makes the following recommendations and comments:

Chairman
Niagara County Planning Board

Date