

**SUPERVISOR**

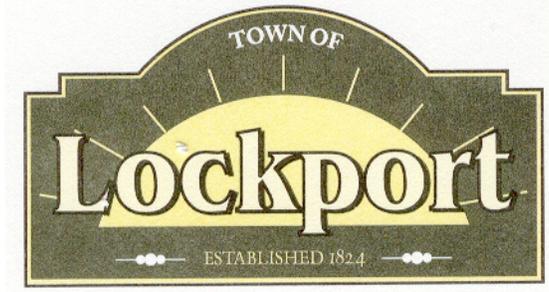
MARC R. SMITH

**TOWN CLERK**

NANCY A. BROOKS

**SUPERINTENDENT OF HIGHWAYS**

LEWIS J. HAGEN, JR.



**COUNCIL MEMBERS**

PAUL H. PETTIT

MARK C. CROCKER

CHERYL A. ANTKOWIAK

PAUL W. SIEJAK

**Town of Lockport  
Development Checklist  
Notes**

The Town of Lockport has created the attached “Development Checklist” as a means to help with your project. This streamlined approach will give our departments some basic information about your project.

We would highly recommend that after you submit this application that you schedule a pre-submission meeting with the Town of Lockport so that we may offer you further guidance. While this meeting is not required many developers have found it very helpful.

Please feel free to contact the individuals listed below for further guidance.

Town of Lockport Building Inspector –	Brian Belson	716-439-9527
Town of Lockport Supervisor –	Marc Smith	716-478-0601
Town of Lockport IDA Director –	David Kinyon	716-478-0625
Town of Lockport Attorney –	Daniel Seaman	716-478-0620

**Instructions:**

- 1. Complete pages #1-4.**
- 2. Attach a copy of your project “site plan”**
- 3. Return the completed “Checklist” to the Town of Lockport Building Department**

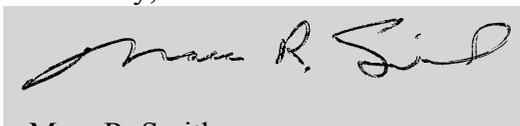
**Filing Dates:**

**Planning Board 1<sup>st</sup> of the month**  
**ZBA 10<sup>th</sup> of the month**

It is very likely that you will be required to complete additional documents. We have attempted to include most of these forms on the Town of Lockport website. [www.elockport.com](http://www.elockport.com). We will be glad to offer our assistance in identifying which additional forms you will need to submit once we have reviewed your initial “Development Checklist”.

Thank you. We wish you great success with your development!

Sincerely,



Marc R. Smith  
 Supervisor – Town of Lockport  
 (Revised 07/01/2009)