

January 31, 2011

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, January 31, 2011, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members: Cheryl A. Antkowiak  
Paul H. Pettit (late arrival at 2:05 p.m.)  
Mark C. Crocker  
Paul Siejak

Also present: Nancy A. Brooks, Town Clerk, Daniel E. Seaman, Town Attorney and Robert Klavoon of Wendel-Duchscherer.

Supervisor Smith opened the meeting for the following discussion and/or action:

1. **Town Clerk**

The Town Clerk reported receiving notification of applications for Alcoholic Beverage License renewals for Scapelitti's, Inc. and for the Willowbrook Golf Course Halfway House.

2. **Town Attorney** – No report.

3. **Engineer** – No report.

4. **Town Board Comments**

*Councilwoman Antkowiak reported on several topics including:*

**Recycling Bin Order** – She reported that she had a difficult time receiving quotes on the purchase of additional 18 gallon recycling bins. She contacted several vendors and to date, has only received two quotes. She also stated that she was seeking quotes for a small quantity of larger bins, in particular, 32 gallon bins, for larger families or residents who have large amounts of recycled goods each week. The lowest quote received was from OTTO Environmental Systems from Charlotte, North Carolina (the Town's previous vendor) who quoted both the 18 and 32 gallon bins. The cost for 1000 of the 18 gallon bins was \$8,845.00 (\$7.15 each), which includes freight. The quoted price for 200 of the 32 gallon bins was \$3,110.00 (\$14.05 each) which includes freight and lids for the bins. As the current inventory of the 18 gallon bins is dwindling fast, Councilwoman Antkowiak urged the Town Board to take action and make exception to the three vendor quote requirement in the Town's procurement policy. The cost to residents for the new 18 gallon bins would be \$8.00 each. The cost for the new 32 gallon bins would be \$14.00. The total cost to purchase both the 18 gallon and 32 gallon bins is \$11,955.00.

Councilmen Crocker and Siejak asked if C.I.D. Waste Management had any objections to collecting the new 32 gallon recycling bins. Councilwoman Antkowiak stated she had spoken with C.I.D. and they had no objections to the larger sized bins. Councilman Siejak also inquired if the quote included the lids for the 32 gallon size bins. Councilwoman Antkowiak stated that the price included the lids.

**MOTION (2011- 27):** to approve the purchase of 1000 18-gallon recycling bins and 200 32-gallon recycling bins at a total cost of \$11,955.00, was made by Council member Siejak, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

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**MOTION (2011- 28):** to approve the cost to residents for the sale of the new recycling bins at the rate of \$8.00 each for the 18 gallon bins and \$15.00 for the 32 gallon bins, was made by Council member Antkowiak, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

**Think Green Recycling Program** – Councilwoman Antkowiak reported that to date, over 1,000 households have registered for the program. She was very pleased with the response by the public. Mike DeCerk of C.I.D. will be going on the monthly LCTV program with Councilwoman Antkowiak in February to talk about the new recycling program.

**Day Road Park Memorial Tree Program** - Councilwoman Antkowiak stated that she will announce the program at the February 2, 2011 Town Council meeting. The program has been finalized and is in place with Stedman's Nursery of Newfane. She will provide a map depicting the location of the trees at the meeting on Feb. 2<sup>nd</sup>.

**Smokers Outposts** – She reported that newly purchased smokers' outposts are made of plastic and are not going to work as first thought. She would like to return them and have Town Board approval to purchase four aluminum smoker outposts (the aluminum will not rust and will be heavy enough to withstand the winds of outdoors) at the cost of \$774.78.

**MOTION (2011- 29):** to approve the purchase of four aluminum smokers' outposts at the total cost of \$774.78 was made by Supervisor Smith, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

**Part-time Court Clerk Position** – Deputy Supervisor Antkowiak stated she had met with the two Town Justices and the Court Clerks to discuss the need for an additional person at the Court. After much discussion, and reviewing the finances of the court budget, she feels that adding a part-time court clerk position will help alleviate some of the workload and provide the needed assistance to both the court clerks and the justices.

Councilman Siejak requested that this issue be discussed in Executive Session.

*Councilman Crocker* requested Town Board approval for the annual purchase of a table at the U.S. Armed Forces Luncheon at the Buffalo Armory. Each year the Town Board purchases a table and invites resident veteran's to attend the luncheon and to represent the Town of Lockport. Supervisor Smith requested that the item be placed on the agenda for the February 2, 2011 Town Council meeting.

*Councilman Siejak* reported that he and Supervisor Smith had met with Johnson Controls to complete a survey of the Town Hall complex with regard to an energy study of the Town Hall complex. He stated that more information needs to be gathered and that he will provide a report at a later date.

#### 5. **Supervisor's Comments**

**City of Lockport Sewer Contract** – Supervisor Smith reported that a renewal of the contract agreement for sewer services with the City of Lockport had been reached. The amount of the 2-yr renewal contract will be \$596,855.00 each for the years 2011 and 2012. This item will be placed on the agenda for the February 2<sup>nd</sup> Council meeting.

**Tax Cap Resolution** - Supervisor Smith stated that while the State is trying to get a tax cap resolution passed, and that while much of the state population will be helped with such legislation, he is not prepared to endorse or oppose it at this time.

**Letter from Niagara County Water District** – Supervisor Smith reported receiving a letter of thanks from the County Water District for the assistance offered by Ken Banker of the Town's Water/Sewer Department.

**6. Executive Session Entered**

**MOTION (2011- 30):** to enter Executive Session for the purpose of discussing the work history of an employee and for the purpose of consultation with the Town Attorney was made by Council member Antkowiak, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

The Town Board entered Executive Session at 1:15 p.m.

**Note:** Arrival of Councilman Pettit at 2:05 p.m.

**7. Executive Session Ended and Work Session Reconvened**

**MOTION (2011- 31):** to exit Executive Session and to reconvene the work session was made by Council member Antkowiak, seconded by Council member Siejak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The work session was reconvened at 2:10 p.m. with no Town Board action taken during Executive Session.

The creation of the part-time court clerk position will be added to the agenda for action at the February 2, 2011 Town Board meeting.

**8. Adjournment**

**MOTION (2011- 32):** to adjourn was made by Council member Antkowiak, seconded by Council member Pettit. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The work session ended at 2:15 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, February 2, 2011.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC  
Lockport Town Clerk