

June 6, 2011

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, June 6, 2011, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members: Cheryl A. Antkowiak
Paul H. Pettit
Mark C. Crocker
Paul Siejak

Also present: Nancy A. Brooks, Town Clerk, Daniel E. Seaman, Town Attorney and Robert Klavoon of Wendel-Duchscherer.

Supervisor Smith opened the meeting for the following discussion and/or action:

1. **Town Clerk** - Nothing to report as correspondence. However, the Town Clerk reported that the free rabies clinic conducted by the Niagara Co. Health Dept. on May 21st, at the Town Highway Garage, was very successful. Her office was present that afternoon and was able to issue 30 new dog licenses. She stated that thanks will go out to David Miller, Highway Superintendent, for use of the highway garage and to Rapids Fire Co. for help with tables, chairs and traffic control throughout the day.

2. **Town Attorney** – No report.

3. **Engineer**

Sewer Televising & Flush Project - Mr. Klavoon reported that the specifications for the section of Town including Corwin Road and Dorchester Road have been completed and that he will be forwarding them to the Town Attorney for review. He is hoping to have a bid date set at the next Town Board meeting.

Day Road Park Restrooms – Mr. Klavoon has met with David Miller, Town Highway Supt., to discuss getting out RFP's on the plumbing and electrical contracts. Council member Pettit asked if the Town would require a grinder pump at the location. Mr. Klavoon replied that a small grinder pump would be required as there is not enough pitch from the road to accommodate a gravity sewer line. The sewer line must cross the street, as the sewer line is located on the south side of East High Street.

Supervisor Smith asked if there was any news on the permits required to commence the Lytle Nature Preserve Park project. Mr. Klavoon stated he was unsure, but that he will follow up and report back.

4. **Town Board Comments**

Councilman Siejak asked if there was any news on updates to the alarm system for the Town's sewer lift stations. Mr. Seaman responded that he is working with Rob Klavoon to gather information and he will be preparing RFP's to be send out.

He also brought up his concerns regarding the speed limit on Day Road, from the stop sign at East High, north to Route 31. The current speed is 45 mph and he is wondering if the speed could be reduced to 35 mph in that section. The matter will be brought up with the Town Highway Superintendent.

Sewer/Water Dept. Report – Councilman Siejak summarized the report which states the number of water line breaks detected and repaired from Jan. - June 1st.

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He also requested that the NYSDOT letter regarding traffic on Dysinger Rd/Robinson Rd. be discussed. Supervisor Smith stated it will be deferred to Executive Session as it involves some litigation.

Councilman Crocker stated that the emergency heart difibulators have arrived. He will be scheduling an A.M. training session for employees in the near future. As soon as there are some qualified employees, the new units will be wall-mounted in the appropriate areas.

Councilwoman Antkowiak informed the Town Board that the work session scheduled for 1:00 p.m. on Wednesday, June 22, 2011, will be conducted in the Snyder Room due to a scheduling conflict for use of the main meeting room to accommodate a Blood Drive. The Planning Board meeting scheduled for that evening will also be relocating to the Town Court facility.

Day Road Park Memorial Trees – Steadman's Nursery will be planting the first installment of memorial trees.

Town Court Building Repairs – She is meeting with contractors to gather estimates for the required work. She will report at a later date.

5. **Supervisor Comments**

NYS Dept. of Taxation & Finance - Notification of the amount of reimbursement has been received. The Town of Lockport will receive a total reimbursement of \$29,239.39.

Thank You – The Town of Royalton sent a thank you note for the Town of Lockport's assistance in their insurance bidding process.

Approval of Recreation Contracts - Supervisor Smith brought forth the following contracts for Town Board action: YMCA-Summer Swim Program, Niagara County Historical Society Discovery Center Discount Passes & Summer Program, Barge Canal Optimist Bicycle Rodeo, Gothic Hill Youth Golf Lessons and Lockport Community Band.

MOTION (2011-118): to authorize the Supervisor to enter agreements with the above listed agencies/companies was made by Council member Antkowiak, seconded by Council member Crocker. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

Security Updates – Supervisor Smith called for the approval to make updates based on the quotations received.

MOTION (2011-119): to authorize the Supervisor to enter an agreement with Direct Security, the low bidder, to perform security upgrades at Town Hall, in the amount of \$2,490.00, was made by Council member Pettit, seconded by Council member Siejak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

CPR Training Kits Approved

Difibulator Training and CPR Class – Councilman Crocker explained that he would like to have 12 employees trained in CPR and difibulator administration; at least four persons in each building would be optimal. The course instructor can provide individual CPR kits for employees at a cost of \$12 each. Councilman Crocker would like the Town to purchase these kits for the employees who obtain the training.

MOTION (2011-120): to authorize the purchase of 12 CPR training kits at a cost not to exceed \$240.00, was made by Council member Siejak, and seconded by Council member Pettit. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

Executive Session Entered

MOTION (2011-121): to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council member Antkowiak, seconded by Council member Siejak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The Town Board entered Executive Session at 1:20 p.m.

Executive Session Exited and Work Session Reconvened

MOTION (2011-122): to exit Executive Session and to reconvene the work session was made by Council member Pettit, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The Town Board reconvened the work session at 1:58 p.m. with no Town Board action taken during Executive Session.

Appointment to the Town I.D.A. Board

MOTION (2011-123): to appoint Sallie P. Reed to the Town of Lockport I.D.A., to fill the unexpired term of Alan Hamilton, was made by Council member Pettit, seconded by Council member Crocker. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith. The expiration of the term of office for Ms. Reed is 12/31/2012.

6. Adjournment

MOTION (2011-124): to adjourn was made by Council member Pettit, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The work session ended at 1:58 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, June 8, 2011,

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk