

August 1, 2011

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, August 1, 2011 at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc Smith

Town Council Members: Paul H. Pettit  
Cheryl A. Antkowiak  
Paul W. Siejak

Absent: Mark C. Crocker, Councilman  
Dan Seaman, Attorney

Also present: Judith Newbold, Deputy Town Clerk and Robert Klavoon of Wendel-Duscherer.

The following discussion and/or action took place:

1. **Deputy Clerk** - No report.
2. **Attorney** – Not present.
3. **Engineer** – Rob Klavoon reported that the specifications became available on Wednesday, July 27, 2011 for the Dorchester Road – Erna Drive Sanitary Sewer televising and flushing, also the Day Road – Storm Sewer Televising. Sealed proposals for this project will be received by the Town Clerk up to 11:00 a.m. on August 17, 2011 at which time the bid will take place.

He also stated all of the regulatory information has been submitted for the Red Creek Crossing/State Route 104 project. He is waiting to hear back from the Department of Environmental Conservation and the Army Corp of Engineers. He expects we should have an answer in about three weeks.

Rob has scheduled a meeting with the Army Corp of Engineers for tomorrow, August 2, 2011 regarding Lytle Park; they have one more issue they wish to clarify before issuing a permit. After this meeting, he will be able to meet with the Canal Corp to finalize everything.

Councilman Siejak inquired as to the status of the bid specifications for the Building Envelope Improvement project, which would increase energy efficiency in the town buildings. Rob produced a packet which is still in the draft process, he will be meeting with Attorney Seaman more extensively regarding this project before the specifications are available. He will make copies of the packet available to the Council at a later time.

Councilman Siejak also inquired on the status of the Lift Station Transfer (transferring 39 lift stations from a land line alarm system to a radio based transmission system). Rob stated the requests for proposal are out at this time and are due back to the Town by August 10, 2011, at which time he will work with Attorney Seaman. He feels they will probably have a recommendation to the board by the September meeting.

4. **Town Board**

*Council member Siejak* reported he has met with Council member Antkowiak regarding the Town of Lockport Electronic Recycling program and they feel the funds should be deposited into the refuse fund so that the proceeds of the collection could be used towards future recycling programs.

*Council member Pettit* thanked Rob Klavoon for additional contact information for quotes to repair and replace the necessary items in the town to address safety concerns. These were concerns addressed in the survey submitted by the town employees during our "violence in the workplace" studies. He reported one more quote will be submitted soon to the board.

*Council member Antkowiak* stated she has a meeting set up with Dave Miller, Highway Superintendent regarding the sheds for the recycling program. She has found a suitable shed capable of holding four pallets with an overhead door and would like to discuss the placement with Dave. She will bring the information and pricing to the next work session.

She reminded everyone to attend the Dale Association Health Fair which will be held at the town hall on September 28, 2011. Free flu shots will be available and she expects many vendors will participate.

She also reported the YWCA Craft Program will begin tomorrow, August 2, 2011 at Day Road Park; the response was good and the tent and supplies are all set. Another program, the YWCA swimming program, is up and running; one hundred and eighteen children are registered. Council member Antkowiak visited the site and met with Kevin Clark, the program director. She also urged everyone to attend the Town free movie, "Toy Story 3" this Saturday, August 6, 2011.

*Supervisor Smith* reminded everyone of the agenda items for the Town Board meeting, August 3, 2011. The first is the Public Hearing to update the Town Dog Ordinance. The second is a Public Hearing to update the Peddling Ordinance. He also reminded all present that there will be a mandatory "Violence in the Workplace" meeting at 1:00 p.m. on Wednesday, August 03, 2011, and a non mandatory luncheon prior to the meeting at 12:30 p.m.

6. **Executive Session Entered**

**MOTION (2011-163):** to enter Executive Session for the purpose of discussing the performance of a particular employee was made by Council member Antkowiak, seconded by Council member Pettit. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Pettit, Smith, Antkowiak and Siejak. The Town Board entered Executive Session at 1:12 p.m.

7. **Executive Session Ended and Work Session Reconvened**

**MOTION (2011-164):** to exit Executive Session and to reconvene the work session was made by Council member Pettit, seconded by Councilmember Siejak. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Pettit, Smith, Antkowiak and Siejak. The Executive Session ended at 1:39 p.m. with no Town Board action taken.

8. **ADJOURNMENT**

**MOTION (2011-165):** to adjourn was made by Council member Antkowiak, seconded by Council member Pettit. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Pettit, Smith, Antkowiak and Siejak.

The meeting ended at 1:40 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, August 3, 2011.

Respectfully Submitted,

Judith Newbold  
Deputy Town Clerk