

October 3, 2011

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, October 3, 2011, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members: Cheryl A. Antkowiak
Mark C. Crocker
Paul W. Siejak

Absent: Paul H. Pettit

Also present: Nancy A. Brooks, Town Clerk, Daniel E. Seaman, Town Attorney, and Robert Klavoon of Wendel-Duchscherer.

Supervisor Smith welcomed everyone in attendance and opened the meeting for the following discussion and/or action:

1. **Town Clerk**

The Clerk reminded the Board that they must call for Public Hearings on the 2012 Budget and Special Districts as well as pass a resolution authorizing the Town Assessor to forward the unpaid Sewer, Water & Refuse to the Niagara County Real Property office prior to November 1, 2011. Both of these items will be placed on the agenda for the October 5, 2011 Town Board meeting.

2. **Attorney** – No report.

3. **Engineer**

Mr. Klavoon reported that he had met with the Niagara County Water District to discuss the Town's PRV pits and the repair work that County personnel are completing for the Town. He reported that very little of the work had been completed to date, but a three-week schedule for completion had been arranged with the County to insure that all repair work will be done before winter.

When asked by Councilman Siejak about the status of the Town Hall building envelope repair project, Mr. Klavoon stated that the bid specifications have been completed and have been sent to the Town Attorney for his review. A bid date is scheduled for later in October.

4. **Town Board Comments**

Councilwoman Antkowiak – reported that the Library's "Story Time" program for young children, held at the Town Hall earlier in the morning, was very successful.

She also reported that she had met with a NICAP representative about holding an "Agency Forum" at Town Hall in the spring. This would be a forum of various agencies within the area which offer services (non-health related) to the Town of Lockport residents. She reminded the Board members that the money contracted to NIACAP by the Town results in those monies being spent directly on services to Town residents. The Councilwoman will have more to report at a later date.

Bark for Life – The Councilwoman met with Jennifer and Stacey, who are responsible for setting up the program which will involve residents bringing their dogs to the Day Road Park in a fund raising capacity. She stated that the event will benefit cancer treatment and that it will be covered by insurance which will be placed on file with the Town. The event is scheduled for 2 ½ - 3 hours on Sunday, August 5, 2012.

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Dale Association Annual Health Fair – the Councilwoman reported that the Town's 2nd annual event, held on September 28th, was very successful. The Dale Association reported that 86 Town residents were serviced by the many health related agencies that were present for the event.

Memorial Brick Program – She will meet soon with Mr. Klavoon and David Miller, Town Highway Superintendent, to discuss the path layout that will be utilized at the Day Road Park.

Lastly, Councilwoman Antkowiak reminded Board members that the Town's annual Fall Festival will be conducted on Sunday, October 16th from 1:00 – 3:00 p.m. She urged all the Board members to attend.

5. **Supervisor's Comments**

The Supervisor brought up several items for discussion and/or action as follows:

YMCA Grant Application - Supervisor Smith stated that the YMCA is seeking grant funding to build their new facility in the Town of Lockport and are requesting a Town Board resolution in support of this effort to be included in their funding application.

MOTION (2011-210): to approve the following resolution in support of the YMCA's grant application was made by Council member Antkowiak, seconded by Council member Siejak. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

RESOLUTION

WHEREAS, the Lockport Family YMCA is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Environmental Protection Fund for a park project to be located between Snyder Drive and Locust Street Extension, a site located within the jurisdiction for the Town of Lockport; and

WHEREAS, as a requirement under the rules of these programs, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW, THEREFORE, be it resolved, by this August body that the Town of Lockport hereby does approve and endorse the application of the Lockport Family YMCA for a grant under the Environmental Protection Fund for a park project known as the Town of Lockport YMCA project and located within this community.

Town of Lockport Court Audit – The Supervisor explained that the CPA firm of Lumsden & McCormick had completed an internal audit of the Town Court and it was necessary for the Town Board to formally accept it.

MOTION (2011-211): to approve and accept the internal audit of the Lockport Town Court, performed by Lumsden & McCormick earlier in the year, was made by Council member Siejak, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

Town Water Rate Increase

Supervisor stated that a Public Hearing was necessary for the possible increase to the Town Water rates and requested a motion to that action.

MOTION (2011-212): to call for a Public Hearing on an increase in the Town of Lockport Water Rates for 7:30 p.m. on November 2, 2011, was made by Council member Crocker, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

Greater Buffalo/Niagara Regional Transportation Council (GBNRTC) - the Supervisor stated that he and Andrew Reilly, the Town of Lockport planner, along with Niagara County Engineers, had attended a meeting of the GBNRTC that dealt with traffic data for the south east section of the Town of Lockport. The agency has agreed to do a traffic survey of the area and will provide a report of the data to the Town for use and reference in determining future development.

Executive Session Entered

MOTION (2011-213): to enter Executive Session for the purpose of consulting with the Town Attorney and to discuss the work history of an employee was made by Council member Siejak, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

The Town Board entered Executive Session at 1:17 p.m.

Exit Executive Session and Reconvene the Work Session

MOTION (2011-214): to exit Executive Session and to reconvene the work session was made by Council member Antkowiak, seconded by Council member Siejak. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

The work session was reconvened at 1:35 p.m. with no Town Board action taken during Executive Session.

Adjournment

MOTION (2011-215): to adjourn was made by Council member Siejak, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Crocker, Siejak and Smith.

The work session ended at 1:35 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, October 5, 2011.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk