

December 5, 2011

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, December 5, 2011, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Town Council members: Cheryl A. Antkowiak
Paul H. Pettit
Mark C. Crocker
Paul Siejak

Absent: Supervisor, Marc R. Smith

Also present: Nancy A. Brooks, Town Clerk, Daniel E. Seaman, Town Attorney and Robert Klavoon of Wendel-Duchscherer.

Deputy Supervisor, Cheryl Antkowiak, opened the meeting for the following business:

1. **Town Clerk**

The Town Clerk reported correspondence from the NYS Dept. of Agriculture & Markets which states that the Town of Lockport's DCO (Dog Control Officer) and the shelter services provided by the Niagara Co. SPCA were found to be satisfactory during a recent routine visit by State inspectors.

2. **Town Attorney - No report.**

3. **Engineer**

Mr. Klavoon reported that the televising and flushing project of the Dorchester/Erna Dr area sewers is complete and that a follow up report by the company, New England Pipe Cleaning Services, will be prepared and delivered in the near future.

He also stated that this information will be added to that collected from last year's TV & flushing of the Jennifer Drive area and a comprehensive rehab project for both areas will be prepared to be sent out to bid sometime early in 2012.

4. **Town Board Comments**

Councilman Siejak – presented the Board with a report on the development of a Town flag. He met with a representative of Ace Flag Co. and learned a great deal about flags, both exterior and interior requirements. He presented pictures of two possible selections for a Town of Lockport flag, both which were the Town's logo on either a white or a green background. It was also noted that interior flags should have fringe added to them which would increase the cost to \$115 each. After some discussion, the following action was taken:

MOTION (2011-254): to approve the purchase of six (6) 4' x 6' flags from the Ace Flag Co. at the cost of \$59.95 each, was made by Council member Siejak, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, and Siejak.

Councilman Pettit – Announced that the new tandem dump truck purchased by the Highway Dept. was sent back to the manufacturer for repair. The fuel pump has since been repaired and the truck is now back and being equipped with a plow.

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He also noted that many of the snow stakes placed along Robinson/Dysinger Roads had been tossed into the ditches over the Thanksgiving holiday. The stakes will be replaced as they are needed to allow Town personnel to plow the newly installed sidewalks.

Councilman Crocker thanked Councilwoman Antkowiak for all the dedication and hard work as Deputy Supervisor for the last two years. He also wished Councilman Siejak the best of luck when he takes over as Deputy Supervisor in January 2012. The appointment as Deputy Supervisor has not been officially made by the Supervisor but Councilman Siejak thanked Councilman Crocker for the best wishes.

Councilwoman Antkowiak reported on the Recreation Committee's summer programs for Day Road Park stating that the contract with British Soccer/Challenger Sports, to conduct a one-week sports program at Day Road Park from July 16-20, 2012, has been reviewed by the Town Attorney and that she was seeking approval in order that arrangements can continue for development of the program.

MOTION (2011-255): to authorize the execution of a contract with British Soccer/Challenger Sports to conduct a one-week sports program at the Day Road Park in July of 2012, was made by Council member Antkowiak, and seconded by Council member Siejak. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Siejak.

Electronic Recycling – The Councilwoman also reported that the arrangements for the purchase of a new shed to house the recycling program has been discussed with the Town Highway Superintendent and a representative from RCR & R of Rochester. She passed around a picture of the proposed shed which will be placed at the west end of the annex building. The shed is just large enough to handle the four bins for storing the electronics. She will request authorization to enter a contract at a later date when the pricing and paperwork for the purchase is obtained. Additionally, she reported that the electronics recycling program is going well and that a check for \$110 was recently received by the Town for its latest share of the collection refund.

Winterfest 2011 – The Councilwoman also reminded the Town Board that the Town's first winter recreation program at the Day Road Park will take place on Saturday, December 10, 2011 from 11:30 – 2:00 p.m. There will be sleigh rides (hayrides if there is no snow), games and hot chocolate. Of course, Santa will also be on hand for the festivities as well as after at the Santa Cottage. She encouraged all the Board members to attend.

NIOGA Library Classes – She reported that these classes have been very successful and new classes have been scheduled for Feb. – May of 2012.

5. Supervisor's Comments:

Speaking on behalf of the Supervisor, Councilwoman Antkowiak reported that Marc Smith is still working on the placement and pricing for street lights in the new phase of the Heather Woods Subdivision. He will report back when the details are finalized.

6. Executive Session Entered

MOTION (2011-256): to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council member Siejak, seconded by Council member Pettit. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Siejak.

The Town Board entered Executive Session at 1:23 p.m.

7. Executive Session Ended and Work Session Reconvened

MOTION (2011-257): to exit Executive Session and to reconvene the work session was made by Council member Pettit, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Siejak.

The work session was reconvened at 1:55 p.m. with no Town Board action taken during Executive Session.

8. Resolution to Authorize Contract for Town Prosecutor Services for 2012

MOTION (2011-258): to authorize the execution of a contract with Bradley Marble for Town Prosecutor services for the year 2012, was made by Council member Pettit, seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Siejak.

9. Adjournment

MOTION: to adjourn was made by Council member Siejak, seconded by Council member Pettit. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Siejak.

The work session ended at 1:56 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, December 7, 2011.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk