

February 22, 2012

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Wednesday, February 22, 2012, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members: Cheryl A. Antkowiak
Paul H. Pettit
Mark C. Crocker
Paul Siejak

Also present: Nancy A. Brooks, Town Clerk, Daniel E. Seaman, Town Attorney and Robert Klavoon of Wendel-Duchscherer.

Supervisor Smith opened the work session for the following discussion and/or action:

1. **Town Clerk**

The Clerk reported the following correspondence:

- a. Notice of a Needs Assessment to be completed by the NYS Office of Temporary and Disability Assistance – informing the Town of the date and time for public comment.
- b. Letter from the NYSDOT regarding the new SFS state-wide vendor registration. This will be forwarded to Kate Carter in the finance office.

2. **Engineer**

Ridge Road Water Line - Mr. Klavoon reported that bids on the Ridge Road Waterline Replacement (Contract No. 152W) were received on Feb. 10, 2012 at the Niagara County Water District. After reviewing the bids submitted, and having had Mr. Seaman, Town Attorney, review them and concur, it was Wendel's recommendation to accept the low bid submitted by Turner Underground in the amount of \$92,637.00. Supervisor Smith reminded the Board that the cost of this project is to be shared with the Town of Newfane and he has been informed that Newfane will take action on the award at their next scheduled Town Board meeting.

MOTION (2012-34): to award the bid for Contract No. 152W for the Ridge Road Waterline Replacement to Turner Underground, the low bidder in the amount of \$92,637.00 was made by Council member Siejak, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

3. **Town Board Comments**

Councilwoman Antkowiak spoke on the following topics:

Day Road Park Pavilion – She is meeting with Rob Klavoon on the particulars for erecting a pavilion at Day Road Park.

The Dale Association Programs

Annual Town-Sponsored Health Fair - will be held at the Dale Association this year because the fair will entail offering more programs for seniors such as insurance consultants, and speakers from Medicare, etc. and the Dales' facility will lend itself more easily to offering the variety of programs scheduled.

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Dale Assoc./Salvation Army Hunger Program - A fund raiser for the Dale Association which works to help alleviate hunger in the local community. She will have more information later this spring.

YWCA – The craft programs at Day Road Park are all set up and ready to go.

The Lockport Library – the computer and reading classes are scheduled and should be well attended.

Councilman Crocker – stated that he had been contacted by at least two residents regarding the new F.E.M.A. Flood Plain Maps. He stated they were helped in part due to the publicity published in the local media and he thanked the newspapers as well as Wendel Engineering for helping him to assist the residents with their inquiries regarding this matter.

Councilman Siejak informed the Board that he has seen the 2012 Town Road Paving List submitted by Town Highway Superintendent, David Miller, and commended Mr. Miller on a very ambitious road schedule. The Councilman also stated he is eagerly awaiting the Town's 2012 Ditching Schedule. Supervisor Smith stated that both the Paving Schedule and the Ditching Schedule for 2012 will soon be forthcoming to the Town Board upon their review by the Town Attorney.

Additionally, Councilman Siejak stated the Town has received a check in the amount of \$105.35 from Rochester Recycling for the Town's share of the 2107 pounds of electronic recycling collected.

4. **Supervisor's Comments**

Dival Safety Training – The Supervisor stated that he has obtained an estimate to have all the Sewer/Water personnel brought up to date on their certifications. The estimated received was in the amount of \$5,500.00. Additionally, he would like Wendel Engineers to assist in monitoring that all personnel have the correct amount of training and are properly certified for their positions.

MOTION (2012-35): to authorize Dival Safety to perform safety training and certification for the Town Sewer/Water personnel, in an amount not to exceed \$5,500.00, was made by Council member Pettit, seconded by Council member Crocker. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

NYS DOT – Timing of Traffic Light - Supervisor Smith stated he had received a response notification from the DOT to the Town's request for timing adjustments to the traffic light at the intersection of Millersport Highway and South Transit Road. The NYSDOT has reviewed the request, completed a study, and will make adjustments to the timing of the light according to that study.

Town Court Grant Application – Supervisor Smith requested authorization for the Town Court to seek a Unified Court System grant for court improvements in the amount of \$7,817.77.

MOTION (2012-36): to authorize Town Court personnel to seek Unified Court System grant funding in the amount of \$7,817.77 for court improvements was made by Council member Antkowiak, seconded by Council member Siejak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

Approval of Recreation Contracts

MOTION (2012-37): to approve the 2012 contract with the Niagara County Historical Society to provide discount passes to Town of Lockport residents was made by Council member Antkowiak, seconded by Council member Pettit. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

MOTION (2012-38): to approve the 2012 contract with the Lockport Locks and Erie Canal Cruises to provide discount passes to Town of Lockport residents was made by Council member Antkowiak, seconded by Council member Crocker. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

MOTION (2012-39): to approve the 2012 contract with the Lockport Little League to provide a discount rate of \$15 for Town of Lockport children to participate in league activities was made by Council member Crocker, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

Real Property Appraisal Technician Trainee – Supervisor Smith announced that interviews have been completed and the Town Assessor, Jill Lederhouse, is requesting Town Board approval to hire a new trainee, Joan Mills, to begin in March.

MOTION (2012-40): to approve the hiring of Joan Mills, as a Real Property Appraisal Technician Trainee, at the hourly rate of \$15 was made by Council member Siejak, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith. Ms. Mills will start on March 12, 2012.

5. **Executive Session**

MOTION (2012-41): to enter Executive Session for the purpose of discussing the job performance of a given employee was made by Council member Siejak, seconded by Council member Pettit. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The Town Board entered Executive Session at 1:15 p.m.

6. **Exit Executive Session and Reconvene the Work Session**

MOTION (2012-42): to exit Executive Session and to reconvene the work session was made by Council member Pettit, seconded by Council member Antkowiak. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The work session was reconvened at 1:35 p.m. with no Town Board action taken during Executive Session.

7. **Adjournment**

MOTION (2012-43): to adjourn was made by Council member Antkowiak, seconded by Council member Crocker. The motion was CARRIED: AYES - 5, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, Siejak and Smith.

The meeting ended at 1:35 p.m. The Lockport Town Board will next meet at 1:00 p.m. on March 5, 2012.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk