

October 17, 2012

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Wednesday, October 17, 2012, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members: Cheryl A. Antkowiak
Paul H. Pettit
Mark C. Crocker

Absent: Paul Siejak

Also present: Nancy A. Brooks, Town Clerk, Daniel E. Seaman, Town Attorney (* late arrival) and Robert Klavoon of Wendel Engineers.

Supervisor Smith opened the meeting at 1:00 p.m. for the following discussion and/or action:

1. **Town Clerk** – Nothing to report.
2. **Town Attorney** – Nothing to report.
3. **Town Engineer** - Nothing to report.
4. **Town Board Comments**

Councilwoman Antkowiak – spoke on a few items as follows:

Recyclebank Program – The Councilwoman stated she had recently met with a representative from Recyclebank to discuss the status of the Town's current program. Recyclebank was very pleased with the level of participation on part of Town residents and they presented the councilwoman with very impressive numbers as far as the amount of recycling done curbside. She discussed with Recyclebank ways to better promote the program and how to make it easier for residents to participate. She suggested that a computer be placed at Town Hall for residents to sign up for the program or to check up on existing accounts. This would provide a method of participation for those residents who do not own computers. Recyclebank representatives (a Div. of Waste Management) thought this was an excellent idea and Waste Management will be donating a computer to be available at Town Hall for the Recyclebank program.

Fall Festival to be held on Sunday, October 21, 2012 at Town Hall, rain or shine. The program will run from 1:00 – 3:00 p.m. and will feature refreshments, games, prizes, pumpkin painting, a bounce house and hayrides. She encouraged everyone to come out and enjoy the activities.

Day Road Park Pavilion (Gazebo) – Councilwoman Antkowiak, along with Mr. Klavoon presented a summary of the RFPs obtained earlier in the year for a 30 – 32 foot (diameter) tubular steel gazebo to be built at the park. Four written quotes were obtained, the lowest being from Coverworx in the amount of \$19,900. She explained that some of the expense of building the gazebo will be donated (the concrete and some electrical work expense) by a local family in memory of their daughter. The gazebo will be erected by the Town Highway Dept. sometime next spring. Additionally, the gazebo's construction will tie into the development of the Memorial Brick Program which will provide pathways around and near to the gazebo as well as the restrooms. The Councilwoman stated she has been in contact with Unilock Corp. who will provide the bricks and who will instruct the Town Highway Dept. personnel in the placement of the memorial bricks once they are purchased and etched. Mr. Klavoon and the Councilwoman stated the RFP pricing is good through the end of this year but feel there will be no problem extending this pricing into next year. Councilwoman Antkowiak expressed the need for such a park gazebo, the Town Board has allocated money in the 2013 Town budget and just requests Town Board approval to proceed with the purchase.

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MOTION (2012-177): to approve the purchase of a gazebo construction kit from Coverworx Recreational Architecture, the low bidder, in an amount not to exceed \$19,900.00, for the construction of a 30-32 foot diameter gazebo at Day Road Park, the monies to be taken from the 2013 Town Budget, was motioned by Supervisor Smith and seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, and Smith.

Library Programs – Councilwoman Antkowiak has met with the Lockport Library personnel to discuss new programs. She announced that a “Meet the Author” program will take place at the Town Hall on November 2, 2012. Additional programs are being developed and she will keep the Town Board abreast of their status as they are finalized.

5. Supervisor’s Comments

Security Upgrades

Supervisor Smith explained that the security upgrades to the Town Hall complex that were investigated last fall need to be sent out for new RFPs.

MOTION (2012-178): to authorize the Town Engineer to seek formal RFPs on undisclosed security upgrades for the Town Hall complex was made by Council member Antkowiak and seconded by Council member Pettit. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, and Smith.

Water Service Repair Contract

The Supervisor reported that it was necessary to seek bids for a contractor to assist the Town Water Dept. personnel in general water service repairs. The existing contract with Swanson has expired. He stated that the contractor provided much needed assistance over the last two years when Town Water Dept. staffing was short-handed. Mr. Klavoon reported that having Swanson assist in emergency situations has worked out very well and that the time/material contract costs were approximately \$25,000 over the two-year period. Supervisor Smith reiterated that this will be an as-needed, time and material contract and he requested Town Board authorization for the Town Engineer to let out formal bids.

MOTION (2012-179): to authorize Wendel Engineers to seek formal bids for a 2013 Water Service Repair Contractor, the contract to be a one-year with a three-year renewal, was made by Council member Pettit and seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker, and Smith.

Day Road Park Recycling Bins

Supervisor Smith stated that Waste Management had provided the Town of Lockport with a grant in the amount of \$1450.00 which was utilized to offset the \$2500.00 cost to purchase four permanent recycling bins for Day Road Park. The bins are already in place and are working out well at the park.

Contract with Lakeview Animal Sanctuary

The Town Recreation Committee has submitted a contract for approval to provide a petting zoo and hayrides for Fall Festival on October 21, 2012.

MOTION (2012-180): to approve a contract with Lakeview Animal Sanctuary to provide a petting zoo and horse drawn wagon for hayrides at Fall Festival 2012 was made by Council member Crocker and seconded by Council member Antkowiak. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Smith.

EPA Announces Superfund Cleanup Site

Supervisor Smith reported that the EPA has declared that 18-Mile Creek, from Lockport to Olcott, New York, to be a Superfund Cleanup site. He stated that there is a small portion (about three miles) of the creek that runs through the Town of Lockport and the Town will wait to see what action the EPA determines is necessary.

Correspondences Received

A thank-you card was received from Matt Buczkowski, an Eagle Scout that held an Eagle Scout Ceremony at the Town Hall earlier this fall.

The Cornell Cooperative Extension is holding their annual dinner on October 25, 2012. If any Council member is interested in attending they can see the Supervisor for more details.

Note: Late arrival of Town Attorney, Daniel E. Seaman at 1:25 p.m.

6. Executive Session Entered

MOTION (2012-181): to enter Executive Session for the purpose of discussing the job performance of a particular employee and to discuss potential litigation with the Town Attorney was made by Council member Pettit and seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Smith.

The Town Board entered Executive Session at 1:25 p.m.

7. Executive Session Ended and Work Session Reconvened

MOTION (2012-182): to exit Executive Session and reconvene the work session was made by Council member Crocker and seconded by Council member Pettit. The motion was CARRIED: AYES - 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Smith.

The Town Board reconvened the work session at 1:50 p.m. with no Town Board action taken during Executive Session.

8. Adjournment

MOTION (2012-183): to adjourn was made by Council member Pettit and seconded by Council member Antkowiak. The motion was CARRIED: AYES – 4, NAYS - 0. Voting AYE: Antkowiak, Pettit, Crocker and Smith.

The work session ended at 1:50 p.m. The Lockport Town Board will next meet at 1:00 p.m. on Monday, November 5, 2012.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk