

November 4, 2013

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, November 4, 2013, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members: Cheryl A. Antkowiak  
Paul W. Siejak  
Mark C. Crocker  
Patricia Dufour

Also present: Nancy A. Brooks, Town Clerk, Michael J. Norris, Town Attorney and Robert Klavoon of Audubon Engineering.

The meeting was opened as follows:

**1. Town Clerk**

The Town Clerk reported that the United Court System required a copy of a Town Board resolution approving the 2012 Town Audit and that the Town of Lockport court records were audited for that period. This will be placed on the agenda for November 6, 2013.

**2. Town Attorney**

Mr. Norris announced that he had placed a Notice to Bidders for the sale of the property located at Erica Lane which will be opened at 10:00 a.m. on Tuesday, November 19, 2013.

**3. Engineer**

Mr. Klavoon reported that sealed bids for Contract #13-7 (Robinson Rd Sewer TV & Flush) were opened at 11:00 a.m. on October 17, 2013 and that four bids were received. After review of the bids received, it was his recommendation to accept the low bid received from Pipe Eye Sewer Services of Bradford, PA. in the amount of \$20,065.45. He stated that the Town has used this company in the past very successfully so he was requesting approval to award and for authorization to proceed as there is a deadline for all physical work and paperwork to be completed by December 31, 2013 in order to qualify for reimbursement from the Niagara County Sewer District.

**MOTION (2013-232)** to award Contract #13-7 (Robinson Road Sewer TV & Flush) to Pipe Eye Sewer Services of Bard, PA, the low bidder in the amount of \$20,065.45, was made by Council Member Siejak and seconded by Council Member Antkowiak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

**4. Town Board Comments**

*Councilwoman Antkowiak* reported that she has estimates for the new carpeting for the Town Court offices. Supervisor Smith stated that, per the Town's Procurement Policy, he will review the paperwork and will proceed accordingly.

*Councilman Crocker* reported that he had received four RFP'S relating to the required improvements out at the Day Road Park Playground. He had the Town Attorney review the proposals and at this time he was recommending that the low bidder, Parkitects, Inc. with the low price of \$12,663.00, be awarded the improvements so that the work can be completed as soon as possible. This item will be placed on the November 6, 2013 Town Board Agenda.

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Councilman Crocker also reported that residents living near DeSales High School will be presenting a petition requesting that the speed limit on Penrith, Ambleside and Rydalmount Roads be lowered to 15 m.p.h. as traffic speeds near DeSales are excessive and pose a hazard to children and motorists. Mr. Crocker has discussed the matter with David Miller, Town Highway Superintendent but the matter requires Town Board action and will be placed on the November 6, 2013 Town board Agenda.

**5. Supervisor's Comments**

Supervisor Smith reminded Board members of the "Violence in the Workplace" training session that will be conducted at 12:30 p.m. on Wednesday, November 13, 2013. All employees are required to attend and a sign-in sheet will confirm attendance.

**United Court System Grant Application**

The Town of Lockport Court has requested permission to proceed with a United Court System grant application for Town Court improvements up to the amount of \$30,000.00. This item will be placed on the November 6, 2013 Town Board Agenda.

**6. Executive Session Entered**

**MOTION (2013-233)** to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council Member Crocker and seconded by Council Member Antkowiak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

The Town Board entered Executive Session at 1:10 p.m.

**7. Executive Session Ended and Work Session Reconvened**

**MOTION (2013-234)** to exit the Executive Session and to reconvene the work session was made by Council Member Siejak and seconded by Council Member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

The work session was reconvened at 1:30 p.m. with no Town Board action taken during Executive Session.

**8. Adjournment**

**MOTION (2013-235)** to adjourn was made by Council Member Siejak and seconded by Council Member Crocker. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

The work session ended at 1:30 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, November 6, 2013.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC  
Lockport Town Clerk