

December 2, 2013

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, December 2, 2013, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members: Cheryl A. Antkowiak
Paul W. Siejak
Mark C. Crocker
Patricia Dufour

Also present: Nancy A. Brooks, Town Clerk, Michael J. Norris, Town Attorney and Robert Klavoon of Audubon Engineering.

The Supervisor welcomed everyone in attendance and opened the meeting as follows:

1. Town Clerk

The Town Clerk reported receiving resignation letters from Michael Bartus of the Town Zoning Board and one from Joann Mills from the Building & Assessing Department.

Additionally, she reported that the Niagara County Public Works Dept. has forwarded the Town's request for a speed study of the De Sales area, onto the NYS Dept. of Transportation.

2. Town Attorney

Mr. Norris informed the Town Board that sealed bids for a new salt control system will be received at 10:00 a.m. on Tuesday, December 3, 2013. Due to the nature of the equipment and the desire to utilize such on the Town highways this winter, Mr. Norris will review the bids and make a recommendation for award at the December 4, 2013 Town Board meeting.

Mr. Norris reported whereas the Town had previously established a Road-Side Culvert Permit Policy, the Town Highway Superintendent has now requested that the fees associated with culvert permits also be established, as they will then be in place for spring time when culvert work is undertaken. The suggested fee for a permit application is \$50.00 and the fee for installation of the culvert pipe is suggested at \$10.00 per foot length of pipe. Residents are responsible to pay the cost of the pipe and all culvert pipe will be installed by the Town Highway Dept.

3. Engineer

Mr. Klavoon requested that the Town Board take action on the Safe Routes to Schools proposal and the Lincoln Village Pump Station proposal at the December 4, 2013 Town Board meeting. These items will be placed on the agenda for that meeting.

Water and Sewer Capital Improvements Program – Mr. Klavoon then presented the Board with a handout and gave a brief explanation of the program which would be a ten-year plan (a copy of which is on file with the Town Clerk). The Water Plan would be implemented in three phases and the Sewer Plan would be a single phase implementation.

The Water Plan has the potential for up to \$75,800.00 reduction in water loss annually.

The total cost for the scope of work on the Water Plan is \$14,080,000.00. The total cost for the scope of work for the Sewer Plan is \$2,837,500.00.

Continued next page

Mr. Klavoon explained that it is intended that the Town would look at long term bonding to cover the costs of the Program. The projected cost of implementation of the Water Plan would also require a one-time revenue increase of \$350,000.00 which could be achieved by either a water rate increase or an ad valorem tax levy. It is estimated that the water rate increase would be estimated to be \$.30/1000 gallons used.

Overall, the long term rate adjustment for implementation of the Water and Sewer Plan would net a \$60.00 increase for Water and net a decrease of \$60.00 for Sewer or a total zero net to implement both.

When all Board questions were asked, Mr. Klavoon explained that to proceed with the projects as outlined, the Town Board would need to authorize a Map, Plan & Report to be completed by the engineer.

MOTION (2013-262) to authorize the engineer to prepare a Map, Plan & Report for the proposed Water & Sewer Capital Improvements Program was made by Council Member Dufour and seconded by Council Member Antkowiak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

4. Town Board Reports/Comments

Councilman Siejak requested that the Town Engineer do a presentation on the proposed Water & Sewer Capital Improvements Program similar to the one given at this work session, at the Public Hearing when and if one is scheduled. It was agreed that this would be appropriate.

Additionally, he reported that the Town had received its last check for electronic recycling from RCRR in the amount of \$330.00. Due to legislative changes and changes to the industry, most recycling firms can no longer pay a dividend for recycled goods. The Town now has SunnKing picking up the electronic recycling but at no reimbursement to the Town.

Councilwoman Dufour stated she has been in contact with Dawn Timm of the Niagara County Refuse District and they are requesting the Town to host another household hazardous waste collection – hopefully on Saturday, August 16, 2014. It was agreed to host the collection and the Town and the County will now begin to publicize the event.

The Councilwoman also commended the Town Recreation Committee on the successful Winter Fest conducted at Day Road Park on December 1, 2013.

Councilwoman Antkowiak stated that Winter Fest was a great success and that she was grateful to all those who helped. She also announced that the Recreation Committee will conduct "Santa" calls on December 16th.

5. Supervisor's Reports/Comments

Street Light for Gothic Hill/Sunset Drive - a request for a light at this intersection has been received and is needed. This item will be placed on the Agenda for December 4, 2013.

6. Executive Session Entered

MOTION (2013-263) to enter Executive Session for the purpose of discussing additional personnel matters was made by Council Member Crocker and seconded by Council Member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

The Town Board entered Executive Session at 1:50 p.m.

Continued next page

7. Executive Session Ended and Work Session Reconvened

MOTION (2013-264) to exit Executive Session and to reconvene the work session was made by Council Member Antkowiak and seconded by Council Member Crocker. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

The work session was reconvened at 2:05 p.m. with no Town Board action taken during Executive Session.

8. Adjournment

MOTION (2013-265) to adjourn was made by Council Member Siejak and seconded by Council Member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Antkowiak, Siejak, Crocker, Dufour and Smith.

The work session was ended at 2:05 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, December 4, 2013.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC
Lockport Town Clerk