

January 6, 2014

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, January 6, 2014, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council members:

Paul W. Siejak
Mark C. Crocker
Patricia Dufour

Also present: Nancy A. Brooks, Town Clerk, Michael J. Norris, Town Attorney and Robert Klavoon of Audubon Engineering.

Supervisor Smith welcomed everyone to the first Town Board meeting of the new year and opened the meeting for business as follows:

1. Town Clerk

The Town Clerk announced that she had received the registration paperwork for the Association of Towns Conference to be held in New York City in February 2014. A delegate will be designated at the Jan. 8, 2014 Town Board meeting.

She also reminded Board members that she is currently typing oaths of office for those persons who will be appointed or re-appointed to positions for 2014. She asked that Board members plan to sign their oaths at the January 8, 2014 organizational meeting. She will also contact newly-elected Town Justice, Cheryl Antkowiak, to administer the oaths of office to the Town officers that evening.

2. Town Attorney – Nothing to report at this time.

3. Engineer

Change Order #1 – Robinson Rd Area TV & Flush – Mr. Klavoon reported that quite a bit of additional cleaning was required when Pipe Eye Sewer Services completed the TV & flush for this project. The amount of the requested Change Order is \$1,187.42, bringing the total project cost to \$21,252.82. This item will be placed on the 01/08/2014 agenda for Town Board action along with several other topics discussed including the Engineering proposal for Sewer Dists. #1&2 Rehab; the Map, Plan & Report for the Water Project; and the Map, Plan & Report for the Sewer Project.

Supervisor Smith reported that Mr. Klavoon will attend the 01/08/2014 meeting to conduct a public presentation on the proposed Sewer and Water Capital Improvement Projects.

4. Town Board Comments

Councilwoman Dufour as liaison to the Recreation Committee is looking forward to help tie up loose ends. She will work with Judi Newbold to discuss the plans for upcoming events.

5. Supervisor's Reports/ Comments

Weather Related Events – Supervisor Smith stated that he and Deputy Supervisor Dufour are authorized to determine any closings due to poor weather. Closings would include the clerical personnel in the Town Hall, Highway, and Building & Assessing offices. All essential Highway and Sewer/Water personnel would obviously be on call. A phone tree notification is initiated in the event of closings.

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2014 Emergency Response Plan – the Town Clerk will distribute the plan after updates are received from the Highway, Sewer, Water, Building & Fire departments.

6. Executive Session Entered

MOTION (2014-01) to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council Member Siejak and seconded by Council Member Dufour. The motion was CARRIED: AYES-4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour and Smith.

The Town Board entered Executive Session at 1:08 p.m.

7. Executive Session Exited and Work Session Reconvened

MOTION (2014-02) to exit Executive Session and to reconvene the work session was made by Council Member Crocker and seconded by Council Member Dufour. The motion was CARRIED: AYES-4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour and Smith.

The work session was reconvened at 1:27 p.m. with no Town Board action taken during Executive Session.

8. Adjournment

MOTION (2014-03) to adjourn was made by Council Member Siejak and seconded by Council Member Crocker. The motion was CARRIED: AYES-4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour and Smith.

The meeting ended at 1:27 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, January 8, 2014.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC
Lockport Town Clerk