

June 2, 2014

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, June 2, 2014, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council Members: Paul W. Siejak
Mark C. Crocker
Patricia Dufour
Thomas J. Keough

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; Robert Klavoon of Audubon (Wendel) Engineering and local media representatives.

Supervisor Smith opened the meeting for the following discussion and/or action:

1. **Town Clerk**

The Clerk requested clarification on the time of the next public open house regarding the upcoming Comprehensive Plan Update to be held on Thursday, June 19, 2014. Supervisor Smith suggested that the doors should open at 6:30 p.m. with a presentation to begin at 7:00 p.m.

Additionally, she asked if anyone had a clear pdf. image of the Town of Lockport logo. Supervisor Smith stated he will investigate this and it was also suggested that Summit Printing should be contacted as a possible source of the Town logo.

2. **Town Attorney** – No report.

3. **Town Engineer**

Mr. Klavoon reported on various matters as follows:

Safe Routes to School Sidewalk Bids – Mr. Klavoon reported that sealed bids were received on May 27, 2014. He has no award recommendation at this time. Over eighteen contractors were contacted, five picked up the bidding materials but only three bids were submitted. The lowest bid was approximately \$80,000.00 over the Town's estimated cost. He stated he will investigate the pricing involved with the bids and will report at a later date.

Lincoln Village/Carlisle Gardens Sewer Rehabilitation – Mr. Klavoon reported that only one sealed bid was received on May 28, 2014 and that the sole bid (\$599,000.00) was nearly \$250,000.00 over the estimated project cost. Mr. Klavoon will meet with the contractor to review the pricing and will report with a recommendation at a later date.

Pressure Reducing Valves Bid – Sealed bids were received on May 14, 2014. There were three bids submitted and after review, Mr. Klavoon made the recommendation to award the project to the low bidder, the Vellano Corporation, of Lancaster, NY, in the amount of \$47,705.00. This item will be placed on the agenda for the Town Board meeting to be held on Wednesday, June 4, 2014.

Pedestrian Bridge on Robinson Road - Mr. Klavoon requested that a bid date for sealed bids be set for Tuesday, June 24, 2014 at 9:00 a.m. This will be added to the June 4, 2014 Town Board agenda.

Request for Proposals for Pathway of Honor at Day Road Park – Mr. Klavoon requested that a date and time be set for receiving proposals for Tuesday, June 24, 2014 at 9:30 a.m. The item will be placed on the June 4, 2014 Town Board agenda.

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Bid Date Request for Shimer Drive Waterline Replacement – It was requested that the bid date for this project (#155W) be set for Tuesday, June 24, 2014 at 10:00 a.m. The item will be placed on the June 4, 2014 Town Board agenda.

Bid Date Requested for Shimer Dr/Locust Street Sidewalk Project (Contr. #14-4)

Mr. Klavoon requested that the bid date be set for Thursday, June 26, 2014, at 10.00 a.m. This will also be placed on the June 4, 2014 Town Board agenda.

4. Town Board Reports/Comments

Electronics Recycling - Councilman Siejak reported that the final recycling report from SunnKing had been received and that the total amount of recycled goods for May 2014 was over 10,000 lbs and that the total for 2014 (Jan. – May) was 38,595 lbs. He also reported that the transition for the recycling of electronic goods from the Town's recycling shed at Town Hall over to the Niagara County Recycling facility located in Wright's Corners, has gone very smoothly. The County's recycling center does accept CRTs and does not charge residents a fee to recycle any items.

Lockport /Royalton Historical Society Meeting - Councilman Siejak also mentioned that the Town of Lockport Historical Society, in conjunction with the Town of Royalton Historical Society, will host a picnic dinner meeting at the Pomeroy School House, located at Lower Mountain Road and Leete Road, on Monday, June 16, 2014 at 6:00 p.m. Members of the Union Fife & Drum Unit will provide a power point presentation and will perform Civil War field music. Hot dogs and drinks will be provided, attendees are asked to bring their own table service and a dish to pass.

Councilwoman Dufour spoke on several issues she has been working on including:

2014 Outstanding Youth Award – As the Town Board's liaison to the Recreation Committee, she had the chance to review this year's applications and she was very impressed with the area youth who had applied for the annual scholarship. The scholarship will be awarded to this year's recipient at the June 4, 2014 Town Board meeting.

Movie Nite – The Recreation Committee's first movie of the summer will be, "Despicable Me 2" and will be shown on Friday, June 27, 2014 at Day Road Park.

Day Road Park Storage Facility – She has met with David Miller, Town Highway Superintendent as well as Dan Dodge, Town Director of Operations, and they have discussed the needs for a storage unit at Day Road Park. They concluded that the unit should be a 30' x 50' building with upper storage space. It was decided that the best location for the new unit would be near the parking lot along East High Street, nearest to the practice soccer fields. The building will be utilized to store four (4) sets of 21-ft bleachers, six (6) 15-ft benches and the snow removal equipment. It will have a solid man door, an overhead garage door and no windows. Councilman Siejak questioned whether it will have lighting for security measures. Currently, there is no lighting specified, but it was discussed that NYSEG should be asked to place a light on a pole on East High street which can shine toward the storage unit. Supervisor Smith also requested that the specifications for the new building require that electrical conduit be installed at this time should power be desired in the future. Installation of conduit now will cut down on future costs. Lastly, the unit will have two cupolas, as it will have upper storage space.

New Utility Equipment for Day Road Park – Councilwoman Dufour stated she has had several discussions to determine what type of equipment is needed at the park. The new piece of equipment will be needed for snow removal and will require a snow blower and a bucket. During the work session, it was discussed that a mower unit should also be purchased, as currently, the Town Hall mowers are transported weekly to cut the park grass. She has researched several pieces and brands of equipment. The piece of equipment that best suits the needs appears to be the Bobcat, Model #3650, which can be purchased off the NYS Bid List. Approximate cost of the unit with the snow blower and bucket is \$27,000. She will obtain a final cost adding the mower unit. This will be placed on the meeting agenda for June 4, 2014 for Town Board action.

Councilman Keough reported that the Town Planning Board's work sessions have now been changed to the first Tuesday of each month at 4:00 p.m. He will continue to attend these meetings and will continue to report on them.

5. Supervisor's Reports/Comments

Use of Survey Monkey – Supervisor Smith reported that it would seem that the Town of Lockport's success in utilizing "Survey Monkey" to survey and gather online information from residents has also been picked up to conduct the Niagara County Hazard Mitigation Plan Survey for county residents. He urged Board members as well as all County residents to complete the survey at:
<https://www.surveymonkey.com/s/NCountyHMPpublicsurvey>.

6. Executive Session Entered

MOTION (2014-150): to enter Executive Session for the purpose of discussing security issues for the Town was made by Council member Crocker and seconded by Council member Keough. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The Town Board entered Executive Session at 1:30 p.m.

7. Executive Session Ended and Work Session Reconvened

MOTION (2014-151): to exit Executive Session and to reconvene the work session was made by Council member Crocker and seconded by Council member Dufour. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The work session was reconvened at 2:01 p.m. with no Town Board action taken during Executive Session.

8. Adjournment

MOTION (2014-152): to adjourn was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The meeting ended at 2:01 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, June 4, 2014.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC
Lockport Town Clerk