

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, September 8, 2014, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were:                      Supervisor: Marc R. Smith

Town Council Members: Paul W. Siejak  
Mark C. Crocker  
Patricia Dufour  
Thomas J. Keough

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; Robert Klavoon of Audubon (Wendel) Engineering and local media representatives.

Supervisor Smith opened the meeting for the following discussion and/or action:

1.     **Town Clerk** – nothing to report.
2.     **Town Attorney**

Mr. Norris had two items to bring before the Town Board as follows:

Bid – Sale of 6892 E. High Street

He reported that a single bid was received on September 8, 2014 in the amount of \$1,209.71. The current assessment on the vacant lot is \$12,200; therefore, it was his recommendation to reject the bid at this time.

**MOTION (2014-227):** to reject the bid received for the sale of the residential lot located at 6892 E. High Street, Lockport, New York, was made by Council member Crocker and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

Contract with Niagara County Youth Bureau

He presented a contract with the Niagara County Youth Bureau for the Town to obtain 2014 NYS Recreation funding in the amount of \$3,744. This item will be placed on the agenda for the September 10, 2014 Town Board meeting.

3.     **Engineer**

Mr. Klavoon presented a hand out to Town Board members and provided an update on several items as follows:

Highway Garage Sprinkler System

The work is now 75% complete and he expects it to be fully completed within the next two weeks. The Town Water personnel will be installing the water line the week of September 9<sup>th</sup>.

Pedestrian Bridge over Donner Creek

He attended the pre-construction meeting on 9/4/2014. Construction is expected to begin on 9/17/2014.

Tonawanda Creek Televising & Flushing of Sewer lines

The project is 60% complete to date, however there remains some issues within the Forestview Dr/Lockwood Drive area. While David Miller, Town Highway Supt. has done a good job in cleaning out the retention pond, the storm sewer lines in the area remain clogged. Mr. Klavoon requested authorization to add a Change Order #1 to Contract#14-3 in the amount of \$12,000.00, to provide for the flushing and root cutting of the sewer lines in the Lockwood Dr. area.

Shimer Dr/Locust Street Sidewalks

Some of the sidewalks along Locust Street have already been poured. The contractor is moving south toward Shimer Dr.

Utility Building for Day Road Park

Bids were received on Sept. 3, 2014. Two contractors bid, the lowest in the amount of \$95,700. The estimated budget amount for the project was \$50,000; therefore, it was his recommendation to reject the bids at this time and possibly re-bid the project at a later date.

**MOTION (2014-228):** to reject the bids for the proposed utility building at Day Road Park and to possibly re-bid the project at a later date was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

Transit Road Gateway Signs

Sealed bids were received on September 3, 2014 at 10:00 a.m. There was a single bidder in the amount of \$98,000. The project's estimated cost was \$40,000. It was Mr. Klavoon's recommendation to reject the bid at this time.

**MOTION (2014-229):** to reject the bid for the Transit Road Gateway Signs and to possibly re-bid the project in the future in two separate parts; one for the signage alone and the other for the stone masonry work was made by Council member Siejak and seconded by Council member Crocker. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

Transit Road Waterline Replacement

Mr. Klavoon reported that it will be necessary to obtain easements along Transit Road prior to the commencement of work on the water line replacement. The estimated cost for preparing and obtaining the easements is \$8,000.00. The request for authorization will be added to the agenda for the September 10, 2014 Town Board meeting.

Shimer Drive Waterline Replacement

The waterline has been installed and is currently being pressure tested, chlorinated and disinfected. Residential water service should be transferred off the temporary service within the next week.

Lincoln Village Pump Station – Request for Change Order

Mr. Klavoon requested authorization for a Change Order #1 to Contract #161S in the amount of \$9,500.00 to allow the contractor to install a pig launcher for the IDA Pump Station. Mr. Siejak remarked that this amount falls within the Capital Improvement Budget for sewer projects. This item will be placed on the agenda for the September 10, 2014 Town Board meeting.

Lincoln Village/Carlisle Gardens Sanitary Sewer Rehabilitation – Contr. # 162S

Mr. Klavoon reported that a small sink hole has appeared near the sewer line in Carlisle Gardens and since the rehabilitation project for this area has already been approved, he requested authorization to prepare an RFP for sewer line repairs (slip lining), prior to having the major sewer line replacement work begun. This item will also be placed on the agenda for the September 10, 2014 Town Board meeting.

#### 4. Town Board Comments/Reports

*Councilwoman Dufour* stated that the sidewalks along Locust Street look great and will be a tremendous benefit for residents in that area.

*Councilman Siejak* reported that the Clerk's office will host a free rabies clinic at the Town Garage on Saturday, September 20, 2014 from 2:00 - 4:00 p.m. Dogs, cats and ferrets will be inoculated free of charge.

Additionally, he commended Wendel Engineering on the tremendous job they did with the public relations and information provided to local residents on the Shimer Drive waterline replacement project.

#### 5. Supervisor's Comments/Reports

The Supervisor touched on several topics including the following:

##### 2015 Town Budget Work Sessions Announced

He reported that he intends to conduct budget work sessions at 1:00 p.m. on Wednesday, September 17, 2014 and Wednesday, September 24, 2014.

##### Update of Town's Appraisal

Supervisor Smith reported that the Town has not updated the appraisal of Town assets in several years (perhaps since 2007 or 2008). He suggested that the Town have Industrial Appraisal Co. (they did the previous appraisal and are the industry standard for municipal appraisal work) complete an update at the cost of \$8,325.00. This item will be placed on the agenda for September 10, 2014 Town Board meeting.

##### Re-Appointment of Robert Kirchgraber to the Board of Assessment Review

He reported that it is time to re-appoint Robert Kirchgraber, if the Board is in agreement. Mr. Kirchgraber has been the chairman of the BAR for several years and has done a wonderful job. Terms for BAR members end in September and Mr. Kirchgraber's new term would expire on 09/30/2019. This item will also be placed on the 9/10/2014 Town Board agenda.

##### Town Comprehensive Plan Timeline

Supervisor Smith outlined the timeline of events connected to the adoption of an updated Master Plan. The important dates are as listed below:

September 17, 2014 (7:30 p.m.) - Official Public Hearing. A formal format will be followed to obtain public input regarding Version #3 of the Plan, followed directly with the regular business meeting, after which an informal question/answer period will be conducted for those interested in continued discussion of the Comprehensive Plan.

#### 6. Executive Session Entered

**MOTION (2014-230):** to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council member Crocker and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The Town Board entered Executive Session at 1:24 p.m.

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**7. Executive Session Ended and Work Session Reconvened**

**MOTION (2014-231):** to exit Executive Session and to reconvene the work session was made by Council member Crocker and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The work session was reconvened at 2:05 p.m. with no Town Board action taken during Executive Session.

**8. Adjournment**

**MOTION (2014-232):** to adjourn was made by Council member Dufour and seconded by Council member Crocker. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The meeting ended at 2:05 p.m.

The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, September 10, 2014.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC  
Lockport Town Clerk