

October 22, 2014

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on, Wednesday, October 22, 2014, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith  
Town Council Members: Paul W. Siejak  
Mark C. Crocker  
Patricia Dufour  
Absent: Thomas J. Keough

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; David Miller, Highway Superintendent; Robert Klavoon of Audubon (Wendel) Engineering and local media representatives.

Supervisor Smith welcomed all in attendance and asked Mr. Miller to give his presentation to the Town Board. Mr. Miller provided a report listing the Town roads which will require paving in the next five years. Additionally, he also explained that it will be necessary to mill and pave Harrington Road. He reported that he estimates the cost of paving work over the next five years (utilizing projected asphalt increases) to be close to \$3 million. He pointed out that the current budget appropriation for road work, as has been the case for the past few years, is budgeted at \$2.5, which will leave the budget short should the amount of road work scheduled over the next 5-year period be completed.

When asked about plans to purchase of a new paver, Mr. Miller agreed that he has budgeted for a new paver. He also reported that the old paver has been piece-mealed to work over these past few years as parts are now unavailable. His mechanics however, continue to get it into working order. He also reported that while attending the Highway Superintendent's Conferences, he has been made aware of several alternatives to the purchasing of new pavers. He stated that the monthly rental fee for a paver is approximately \$8,000. He pointed out that at this rate, renting a paver may be a more cost efficient method to pursue; with the Town no longer having large purchase costs, large repair costs and no additional insurance fees. He finished by adding that he wanted to provide the Town Board with a projection of future costs so that they can plan and budget accordingly. Both Supervisor Smith and Councilman Siejak thanked Mr. Miller for taking the time to provide projected costs for his department and for alerting the Town Board in advance.

Following Mr. Miller's report, the Supervisor opened the meeting as follows:

1. **Town Clerk** - The Clerk reported that she completed the Letter of Authorization to the Niagara County Office of Real Property for the amounts to be added to the 2015 County Tax bill which require the Supervisor's signature.

Additionally, she prepared the 2015 Town Budget Notice of Public Hearing and forwarded it to the Town Attorney for publication.

2. **Town Attorney** - No report.
3. **Engineer** - Mr. Klavoon reported on the following projects:

Lincoln Village & Carlisle Gardens Sanitary Sewer TV & Flush

Proposals for the above project were received on September 22, 2014. Two proposals were received. Since the opening, one company, Pipe Eye Sewer Services, has withdrawn their bid. Mr. Klavoon stated he has reviewed the bid submitted by the other company, Sewer Specialty Services Co., Inc. and has found the bid to be satisfactory.

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Their bid amount of \$24,000.00 was only three thousand dollars over the project's estimated cost. It is his recommendation to accept the bid and allow the project to proceed.

**MOTION (2014-283):** to award Contract 164-S (Lincoln Village & Carlisle Gardens Sanitary Sewer TV & Flush) to Sewer Specialty Services Co., Inc. of Leicester, NY in the amount of \$24,000.00 was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES - 4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, and Smith.

#### Engineering Proposal for Leak Detection

This project was budgeted as part of the adopted Capital Improvement Program for Water District No. 3. Wendel Engineers sought RFP's for the project which would include the detection of leaks in the 141 miles of the Town's water system.

It is Wendel's recommendation to accept the project estimate of \$30,000.00 submitted by New York Leak Detection, Inc. of Jamesville, NY.

**MOTION (2014-284):** to award the Town's leak detection project to New York Leak Detection, Inc. of Jamesville, NY in the amount of \$30,000.00 was made by Council member Crocker and seconded by Council member Dufour. The motion was CARRIED: AYES - 4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, and Smith.

#### Pig Launcher Project in the I.D.A.

Mr. Klavoon provided a sample of a "pig" which is a foam core projectile approximately 10" long by 4" wide, which is shot through the sewer lines utilizing high water pressure to clear any debris which has collected within the line. The Town Board was quite surprised that this object could do the work that it is intended to do. Mr. Klavoon stated that the "pigs" are sent through the lines several times until they come out clean. It proves to be a very easy and efficient way of maintaining clear lines.

Additionally, Mr. Klavoon reported that the Lincoln Village force main will be cleaned using the "pig" launcher system at 7:00 a.m. on November 11, 2014.

#### **4. Town Board Comments/Reports**

*Councilwoman Dufour* reported that Fall Festival held at the Town Hall on October 19<sup>th</sup> was very successful, despite a smaller attendance than usual. The Recreation Committee worked very hard and the event went very well and was enjoyed by all.

*Councilman Crocker* – nothing to report.

*Councilman Siejak* provided the Town Clerk with a copy of the Consumer's Certificate of Exemption for the Vietnam and All Veterans of Brevard, Inc... to be used for tax purposes by any residents who would like to donate to this 501(C) (3) tax exempt organization.

He also mentioned that he was very pleased to see that the County Sales tax had increased compared to this time in 2013.

Lastly, he reported that the service organization bill board sign located near the Outdoor Store on Transit Road will soon be replaced. The service organizations have ordered a new sign to be built by Ulrich Sign Co., which will soon be up at the same location.

## 5. Supervisor's Comments/Reports

### Public Hearings

Supervisor Smith reminded Board members of the important business that will be conducted at the November 5, 2014 Town Board meeting: a Public Hearing on the Comprehensive Plan, including the statutory S.E.Q.R.A. resolutions regarding the Plan. In addition, there will be three Public Hearings regarding the 2015 Town Budget; one on the Budget, one on the amounts to be raised by taxation for Special Districts, and one on the 2015 Fire Contracts.

### Approval of Contract with Hartland Carriage

The Recreation Committee brought forth a contract with Hartland Carriage, LTD to provide carriage rides for the 2014 Winter Festival.

**MOTION (2014-285):** to approve a contract with Hartland Carriage, LTS to provide carriage rides for the 2014 Winter Festival on November 30, 2014, was made by Council member Dufour and seconded by Council member Crocker. The motion was CARRIED: AYES -4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, and Smith.

### Association of Towns Conference – Feb. 15-18, 2015

The Supervisor asked that Town Board members decide who will be attending the conference. He stated that the conference is always very informative and many times those that attend come back with very good ideas which have proved to be valuable. Council members Dufour and Siejak showed interest as well as Supervisor Smith.

Councilman Siejak mentioned that the Association of Towns magazine had a very good article on the abandonment of cemeteries in NYS. He explained that the article discussed grant funding that is available for various purposes to towns that have been forced into taking over cemeteries which have been abandoned. He feels that this is something we could possibly have Dave Kinyon, as Town grant writer, investigate.

## 6. Executive Session Entered

**MOTION (2014-286):** to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES - 4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, and Smith.

The Town Board entered Executive Session at 1:29 p.m.

## 7. Executive Session Ended and Work Session Reconvened

**MOTION (2014-287):** to exit Executive Session and to reconvene the work session was made by Council member Dufour and seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, and Smith.

The Town Board reconvened the work session at 1:57 p.m. with no Town Board action taken during Executive Session.

## 8. Adjournment

**MOTION (2014-288):** to adjourn was made by Council member Siejak and seconded by Council member Crocker. The motion was CARRIED: AYES - 4, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, and Smith.

PAGE 4 – Continuation of minutes of Town of Lockport Board meeting conducted on 10/22/2014.

The meeting ended at 1:57 p.m. The Lockport Town Board will next meet at 1:00 p.m. on Monday, November 3, 2014.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC  
Lockport Town Clerk