

November 3, 2014

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, November 3, 2014, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council Members: Paul W. Siejak  
Mark C. Crocker  
Patricia Dufour  
Thomas J. Keough

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; Robert Klavoon and Jamie Johnston of Audubon (Wendel) Engineering; and local media representatives.

Supervisor Smith opened the meeting for the following discussion and/or action:

1. **Town Clerk**

The Town Clerk reported receiving the Notice of Approval from the Niagara County Dept. of Health for the Shimer Drive water line project.

She also requested the Town Board to take action on approval of the 2013 Town Of Lockport audit and the 2013 Town Court audit as performed by Lumsden and McCormick, the independent auditing firm hired by the Town of Lockport.

**MOTION (2014-290):** to approve the 2013 Town Audit, as performed by the firm of Lumsden and McCormick, was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

**MOTION (2014-291):** to approve the 2013 Town Court Audit, as performed by the firm of Lumsden and McCormick, was made by Council member Keough and seconded by Council member Crocker. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

2. **Town Attorney** - no report.

3, **Engineer**

Mr. Klavoon reported on several topics as follows:

Safe Routes to School Project

Mr. Klavoon stated that the original bid, which was received in May 2014, exceeded the grant amount. It was determined at that time, that the project be re-bid sometime in November or December. Thereby, he was now asking authorization to set a new bid date of December 22, 2014 at 9:00 a.m. This item will be placed on the November 5, 2014 Town Board agenda.

Highway Garage Sprinkler System (Contract #13-6R)

The project work is completed to satisfaction and Mr. Klavoon requested authorization to prepare closeout documents as well as approval to submit the final project payment of \$3,510.00. This item will be placed on the November 5, 2014 Town Board agenda.

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Sewer/Water Vacuum Maintenance Services

Mr. Klavoon explained that the Town currently utilizes an outside contractor to perform sewer/water vacuum services on its lift stations or valve boxes, sometimes on a minute's notice, others for routine maintenance. However, they are finding that the vendor's pricing is not stable and oft times is very inconsistent. He is requesting authorization to prepare specifications for an RFP to be sent out to vendors in attempts to cut costs and secure contract pricing for these services. He will consult with Mr. Norris to prepare the contract specifications before setting a proposal submittal date. This item will also be placed on the November 5, 2014 Town Board agenda.

As a note to this matter; Supervisor Smith mentioned that the Niagara County Sewer District will be selling a vacuum truck which the Town may be interested in purchasing. He will get more information for Dan Dodge, Director of Operations, as it becomes available.

Tonawanda Creek TV & Flush Project – Presentation by Wendel

Jamie Johnston, assisted by Mr. Klavoon, gave a brief power point presentation on the results of the sewer televising and flushing project completed by Sewer Specialty Services in October.

She stated that the project goal was to identify potential defects and areas of concern within the sanitary sewer infrastructure of Tonawanda Creek service area. Additionally, this project also was carried over to the Keck Road lift station, as well as the lift station behind the Niagara County jail. Overall, 90,000 linear feet of sanitary sewer was televised and flushed; 350 sanitary sewer manholes were inspected; and 30,000 linear feet of sanitary sewer was smoke tested. Included in the testing were 15 lift stations, nine of which were found to have issues severe enough to call for repairs. Results of the televising, flushing, smoke testing and manhole inspections found 41 mainline sewer defects; 48 lateral sewer defects and 22 manhole defects of various sorts. Pictures of many of the defects including root balls, defective tap break-ins, high flows in laterals, offset sewer joints, broken pipes and just localized grit and debris were provided for Town Board information. Mr. Klavoon reported that results of this project will be utilized for repairs to be completed with funding in the sewer rehabilitation portion of the recently approved Capital Improvement Bond.

**4. Town Board Comments/Reports**

*Councilwoman Dufour* reported that she had received a request from the Bark for Life organization to conduct their fourth annual event at the Day Road Park on Saturday, May 16, 2015.

There were no other Council reports.

**5. Supervisor's Comments/Reports**

Supervisor Smith reminded the Board of the importance of the various Public Hearings that will be conducted at the November 5, 2014 Town Board meeting.

He also reported that the Town has received information regarding the Association of Town's state-wide survey of energy needs which will be studied to investigate the purchase of energy from an aggregator which would bill at lower costs to participating municipalities. The Town Attorney will review the report and will advise the Town Board at a later date.

The Supervisor also asked that a resolution to oppose the expansion of federal control under the Clean Water Act be added to the agenda for the November 5<sup>th</sup> Town Board meeting.

**6. Executive Session Entered**

**MOTION (2014-292):** to enter Executive Session to consult with the Town Attorney was made by Council member Keough and seconded by Council member Siejak. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The Town Board entered Executive Session at 1:30 p.m.

**7. Executive Session Ended and Work Session Reconvened**

**MOTION (2014-293):** to exit Executive Session and to reconvene the work session was made by Council member Keough and seconded by Council member Dufour. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The work session was reconvened at 2:05 p.m. with no Town Board action taken during Executive Session.

**8. Adjournment**

**MOTION (2014-294):** to adjourn was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES - 5, NAYS-0. Voting AYE: Siejak, Crocker, Dufour, Keough and Smith.

The meeting was ended at 2:05 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, November 5, 2014.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC  
Lockport Town Clerk