

January 5, 2015

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, January 5, 2015 at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc Smith
Town Council Members: Mark C. Crocker
Patricia Dufour
Thomas Keough
Excused: Paul Siejak

Also present: Michael Norris, Town Attorney, Robert Klavoon of Audubon Engineering and Judith Newbold, Deputy Town Clerk.

1. **Deputy Clerk** - nothing to report.
2. **Attorney** – nothing to report, one item for executive session.
3. **Engineer** -

Rob reported he would like to set the bid date at Wednesday night's meeting for the Sanitary Sewer Vacuum Contract, which is the contract for vacuuming out the pump stations and valve boxes on an as needed basis.

4. **Town Board** –

Councilmember Dufour informed the board she has received three proposals for the balance of the needed trees at Day Road Park for the Memorial Tree Program. She will review the quotes and make a recommendation to the board at the next work session on January 21, 2015. She hopes to include the information in the upcoming newsletter.

Councilmember Crocker reported Shelley Reid Salmons, the town web designer has met with all the departments and received all requested changes. He also has given her the proposed contract which she would like to review and get back to us if any changes are necessary. Supervisor Smith questioned that all functionality issues will be addressed. Council member Crocker assured him she is also working on these issues as well. Attorney Mike Norris added a formal bid is not necessary and that the purchasing guide lines allow an exemption for professional services.

He also gave an Ewaste (electronic waste) update stating the town is working on a possible purchase of a new ewaste building. Rob Klavoon reported the possible cost was calculated at approximately \$7,200.00 to complete for a 20X20 building. Supervisor Smith asked that when calculating space needs we look at a building that can hold twelve pallets for maximum pick up capacity and stated it will need video cameras and signage. Councilmember Crocker affirmed it will also have two entrances, one on the side and one in front and that it should be up by the summer. Councilmember Dufour questioned what the cost of a one time pick up by Waste Management would be for the interim or a drive up, drop off site with the County and ask members of the highway department if they could help unload as we did in August of 2014. She had thought she remembered having budgeted money for an additional collection. Councilmember Crocker will research all the options and report to the board in the near future.

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Supervisor Smith would like two items added to the Agenda for Wednesday night's town board meeting (January 7, 2015) as well as all the statutory items for the New Year. One is a transfer of \$200,000.00 of an undesignated fund balance from the General Fund into Highway Road Construction in the 2015 budget. The second item is a resolution approving an update to the Town website with WebEssentials.

EXECUTIVE SESSION

MOTION (2015-001) to enter executive session at 1:08 pm for the purpose of consultation with the Attorney was made by Councilmember Keough, seconded by Councilmember Dufour. The motion was APPROVED. AYES – 4, NAYS -0. Voting AYE: Smith, Crocker, Dufour and Keough.

EXECUTIVE SESSION ENDED. WORK SESSION RECONVENED

MOTION (2015-002) to resume the work session and regular business meeting at 1:28 pm was made by Councilmember Crocker, seconded by Councilmember Dufour. The motion was APPROVED. AYES – 4, NAYS – 0. Voting AYE: Smith, Crocker, Dufour and Keough.

ADJOURNMENT

MOTION (2015-003) to adjourn at 1:28 pm was made by Councilmember Dufour, seconded by Councilmember Keough. The motion was APPROVED. AYES – 4, NAYS – 0. Voting AYE: Smith, Crocker, Dufour and Keough.

Respectfully Submitted,

Judith A. Newbold
Deputy Town Clerk