

February 25, 2015

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Wednesday, February 25, 2015, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith
Town Council Members: Mark C. Crocker
Paul W. Siejak
Patricia Dufour
Thomas J. Keough

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; Robert Klavoon of Wendel Engineering and local media representatives.

The Supervisor opened the meeting for the following discussion and/or action:

1. **Town Clerk**

The Town Clerk reported receiving a notice that the NY Foundation for Fair Contracting will host a seminar entitled "Public Works – What you Need to Know" to be held at 10:30 a.m. on Wednesday, March 18, 2015 at the Creekside Banquet Facility on Union Rd in Cheektowaga, NY. Any interested parties can contact the Clerk for further information.

Also, the Clerk will gather information on a company offering a credit card payment system which offers no usage fees for a municipality when she attends the NYS Town Clerks Association Conference in April.

2. **Town Attorney – no report.**

3. **Engineer**

Mr. Klavoon reported on several topics including the following:

Town Leak Detection Survey – New York Leak Detection, Inc. (NYLD) conducted a survey in January 2015 which yielded the following conclusions and recommendations:

The survey reported an estimated 411,000 gallons of water leakage per day at various locations throughout the Town. It was reported that after repairs, nearly 150,015,000 gallons per year of water loss can be saved. The report, which listed findings for fifteen locations throughout the Town, found at least five were severe breaks - yielding a water loss of at least 30,000 per day. NYLD's report also recommends continued surveying of the water distribution system on a regular basis as well as a thorough investigation of the plastic portion of the water system, making contact with all curb stop valves for service line connections once they have been located and identified. Further pinpointing of leaks is stressed and repairs can be a function of the Town's Water Dept. personnel or outsourced as is necessary. Mr. Klavoon reported that there is approximately \$5,000.00 fund balance remaining for this contract which can be utilized to bring the contractor back in spring to follow up for further leak detection. Supervisor Smith stated he feels it is absolutely necessary that these major leaks be repaired in the next few weeks. Mr. Klavoon added that should the Town Board desire to have the major leaks repaired as soon as possible, it may require many additional hours of overtime on the part of Town personnel. The Town Board took the following action:

MOTION (2015-49): to authorize Supervisor Smith, Dan Dodge, Director of Operations, and Mr. Norris to meet and prepare a plan of action, including authorizing additional overtime and possible out sourcing for repair of the Town's nine major water leaks was made by Council member Siejak and seconded by Council member Crocker. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

(Continued next page)

PRV Repairs - Mr. Klavoon was pleased to report that the project was completed and that the contractor, Mark Cerrone, Inc., had completed repairs of the PRV valves at a cost of approximately \$43,300.00 under budget.

Water Capital Improvement Project - Mr. Klavoon stated that the Water Bond and Construction projects already scheduled may be completed at an approximate cost of \$1,820,995.25 under budget. He did state that he is waiting for the bids for the Transit Road Water Line Replacement project to come in early in March, but he expects that the projects will remain under the projected project costs.

Sewer Capital Improvement Projects – Additionally, Mr. Klavoon reported that the scheduled sewer projects, after all bids and contingencies are accounted for, should arrive at approximately \$436,000.00 under budget.

Engineering Proposals for IDA, Keck Road and Niagara Jail Pump Station Rehab
Mr. Klavoon stated that the proposal for the professional services for the construction of the IDA, Keck Rd and Niagara County Jail Lift Station Rehab project had been completed. The proposed fee for engineering during the construction as well as for resident observation during construction is \$60,000.00. This item will be placed on the agenda for action at the March 4, 2015 Town Board meeting.

4. **Town Board Reports/Comments**

Councilman Siejak reported that the new organizational sign has been constructed and is up on Transit Road and looks very nice. He urged Council members to drive by to see the newly erected sign.

Councilman Siejak also reported on his attendance and the Association of Towns Conference held in NYC. He stated he attended classes on subjects such as solar energy and cemeteries and that the conference was a very good learning experience. He will share the literature he gathered with the Town Attorney.

Lastly, as chairman of the Viet Nam War Memorial Wall Committee, Councilman Siejak shared that the full committee had met and he was made aware that the event will be much more of an undertaking than he originally thought. The committee will need many volunteers throughout the days that the wall will be available to the public. The logistics are staggering and he noted that the committee plans to meet several times and the next meeting is scheduled for April 18th at the Elk's Club. The civic organizations have and will continue to be a great help in preparing for this event.

Councilwoman Dufour added that she felt it was necessary to announce the need for public volunteers for this event as soon as possible, as they will be needed 24/7 while the wall is present. Supervisor Smith suggested that the committee should meet and determine all of their needs prior to the Town announcing a need for public volunteers. Councilman Siejak will keep the Town Board advised.

Additionally, Councilwoman Dufour also had high praises for the Association of Towns Conference suggesting that Town Board members should attend each year to educate themselves.

Councilman Keough dittoed the remarks of Councilman Siejak and Councilwoman Dufour, adding that as a first time attendee, he felt it was a great experience. Additionally, he printed off a few of the PowerPoint presentations that he attended at conference and that he will share them with any interested persons.

5. **Supervisor's Reports/ Comments**

The Supervisor presented several items to the Board for action as follows:

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Resolution to authorize Street Lights at the I.D.A. Park

Supervisor Smith stated he received pricing for adding lights in the I.D.A. Park. There will be a one time installation fee of \$7405.39 for the poles and a transformer; as well as an annual cost of \$100 for the floom and the light fixture. The annual electric bill for each light will be \$140.00 which is inline with the other electric billing the Town is paying for street lighting.

MOTION (2015-50): authorize NYSEG to install four street lights within the Town of Lockport I.D.A. Park was made by Council member Keough and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution to Authorize Contract with Historic Palace Theatre

MOTION (2015-51): to authorize the Supervisor to sign a contract with the Historic Palace Theatre to provide discount passes (\$2 off admission & \$.75 off concessions) to Town residents, was made by Council member Crocker and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution authorizing the Removal of Power Lines near Lockport Road

MOTION (2015-52): to authorize the Supervisor to execute a temporary Use & Occupancy Agreement with Niagara Mohawk Power Company to use Town property to remove transmission power lines in the vicinity of Lockport Road was made by Council member Crocker and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution in support of the purchase of land from the Canal Corporation to Town & Country Club of Lockport

MOTION (2015-53): for the Lockport Town Board to be in support of the purchase of land from the NYS Canal Corporation to the Town & Country Club of Lockport was made by Council member Crocker and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution to set a Bid Date for the Purchase of a Tractor for the Highway Dept.

MOTION (2015-54): to set a bid date for the purchase of a tractor for the Town Highway Dept. for 9:30 a.m. on Tuesday, March 17, 2015, was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution to Assign the Economic Development Coordinator as Responsible Official to access the NYSDOT Equitable Business Opportunity System

MOTION (2015-55): to assign the Town of Lockport Economic Development Coordinator as the responsible official to access the NYSDOT Equitable Business Opportunity System was made by Council member Dufour and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution to Authorize Contract with An-Jo Baseball League

MOTION (2015-56): to authorize the Supervisor to enter an agreement with An-Jo Baseball League to provide a \$20 discount to Town residents was made by Council member Crocker and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution to Authorize Contract with Lockport Little League

MOTION (2015-57): to authorize the Supervisor to enter an agreement with Lockport Little League to provide a \$20 discount for Town of Lockport residents was made by Council member Crocker and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution to Authorize Contract with Lockport YWCA

MOTION (2015-58): to authorize the Supervisor to enter an agreement with Lockport YWCA to provide a \$20 discount for swim lessons for Town of Lockport residents was made by Council member Keough and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

Resolution to Authorize Contract with Barge Canal Optimists

MOTION (2015-59): to authorize the Supervisor to enter an agreement with Barge Canal Optimists for the payment of the amount of \$300 to conduct a Bicycle Safety Rodeo at Day Road Park was made by Council member Dufour and seconded by Council member Crocker. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

6. Executive Session Entered

MOTION (2015-60): to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council member Crocker and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

The Town Board entered Executive Session at 1:30 p.m.

7. Executive Session Ended and Work Session Reconvened

MOTION (2015-61): to exit Executive Session and to reconvene the work session was made by Council member Dufour and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

The work session was reconvened at 2:45 p.m. with no Town Board action taken during Executive Session.

8. Adjournment

MOTION: to adjourn was made by Council member Siejak and seconded by Council member Keough. **MOTION WITHDRAWN** by Councilman Siejak.

9. Resolution to Appoint Alternate Member to Town Planning Board

MOTION (2015-62): to appoint Tyler Ray of 38 Ambleside Drive as the Alternate Member to the Town of Lockport Planning Board was made by Council member Keough and seconded by Council member Dufour. Mr. Ray's term will expire 12/31/2015.

***NOTE:** Marie Bindeman, current Alternate Member, will now become a regular member of the Planning Board as she will fill the vacancy left with the resignation of Scott Carlson on February 4, 2015.

10. **Adjournment**

MOTION (2015-63): to adjourn was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

The meeting was adjourned at 2:46 p.m. The Lockport Town Board will next meet at 1:00 p.m. on Monday, March 2, 2015.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC
Lockport Town Clerk