

May 4, 2015

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, May 4, 2015, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Marc R. Smith

Town Council Members: Mark C. Crocker
Paul W. Siejak
Patricia Dufour
Thomas J. Keough

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; Robert Klavoon of Wendel Engineering and local media representatives.

Supervisor Smith welcomed everyone and opened the work session as follows:

1. **Town Clerk**

The Clerk reported receiving the NYS Alcoholic Beverage License Application for K Squared Properties, LLC, which will be the new brewery/restaurant located at 6933 So. Transit Road, Lockport.

2. **Town Attorney**

Mr. Norris had two items to bring before the Town Board as follows:

Town Fire Contracts – Mr. Norris explained that the Town Fire Prevention Bureau along with Brian Belson, Building Inspector and himself, have met and discussed new fire contracts. Mr. Belson recommends new 5-year contracts, at a 3% increase across the board, commencing in 2016 and running through 2020. Mr. Norris informed the Town Board that Public Hearings on the new contracts are required. The Public Hearings, to be held at the June 3, 2015 Town Board meeting, will be called for at the May 6, 2015 Town Board meeting.

Landscaping RFP – an RFP for the landscaping (not including grass cutting) for Town Hall complex, 6200 Robinson Road, and two school houses, was sent out. Four quotes were received as listed below:

Turf Tec of WNY, Inc.	\$20,650.50
Greatscape & Lawn Care, Inc.	\$10,000.00
JM Lawncare and Winter Services	\$4,050.00 plus cost of flowers
Lawns Unlimited Landscaping	\$3,950.00 includes flowers

After reviewing the proposals, both Supervisor Smith and Mr. Norris recommended to award to Lawns Unlimited Landscaping, as they were the lowest responsible proposal. This item will be placed on the agenda for the meeting on May 6, 2015.

3. **Engineer**

Mr. Klavoon had several topics to discuss with the Town Board as follows:

Contract #165S (Sewer District #3 Capital Improvement) - Mr. Klavoon reported that the bids received were very favorable. Four bidders responded and the lowest received was from Arold Construction Co., Inc. in the amount of \$521,199.10. The amount of funds available for this project was \$629,200.00. If awarded to the lowest bidder, the remaining fund balance would be \$108,000.90, which could be made available for additional sewer projects. After reviewing the bids received, and consulting with the Town Attorney, it was Mr. Klavoon's recommendation to award to Arold Construction Co., Inc. This item will be placed on the agenda for May 6, 2015.

(Continued next page)

Contract #166S (Sewer District #3 Capital Improvement –Traps & Vents)

Sealed bids were opened on April 30, 2015. Two bids were received and once again, Mr. Klavoon reported that the low bid in the amount of \$197,885.00, submitted by Mark Cerrone, Inc. was under the engineer's project estimate. If awarded to the low bidder, the remaining fund balance of \$49,615.00 would be available for other or additional projects. After confirming the contractor's pricing and consulting with the Town Attorney, it was Mr. Klavoon's recommendation to award to Mark Cerrone, Inc. This item will be placed on the agenda for the May 6, 2015 Town Board meeting.

RFP for HAVAC Repairs at Town Court Building

Mr. Klavoon reported that Johnson Controls has recommended HVAC repairs to the Court office master controller. Supervisor Smith requested Mr. Klavoon to reach out to other HVAC vendors to test their interest to perform such work. He explained to the Board that Johnson Controls is already familiar with the building and the equipment as they are currently under the primary contract for the HVAC maintenance for this building. These other contractors expressed very little interest in the project and indicated that it would take a large amount of time to become familiar with and to understand the system before they could prepare responsible quotes. Based on the scope of the work to be completed, their familiarity with the current system, and set up being solely sourced by Johnson Controls, it is Wendel's recommendation to award the RFP to Johnson Controls in the amount of \$8,325.00, as it is a reasonable price for such work and is in the interest of the Town for continuity purposes. This will also be placed on the agenda for the May 6, 2015 Town Board meeting.

Contracts #165S & 166S – Sewer District #3 Capital Improvement Projects

Mr. Klavoon provided the proposal for engineering services during the construction of these two capital improvement projects, amounting to \$83,000.00. Authorization for this will be placed on the agenda for Town Board action on May 6, 2015.

Contract #164W Transit Road Water Line Replacement

Mr. Klavoon then presented Wendel's proposal to complete engineering services during the construction of the water line, in the amount of \$303,000.00. Authorization for this will be placed on the agenda for Town Board action on May 6, 2015.

Engineering Proposal for Phase1A of Sewer District #3 Capital Improvement

Mr. Klavoon also presented a proposal in the amount of \$168,000 to complete engineering services during the construction of this phase of the capital improvement projects. Authorization for this project will be placed on the agenda for the May 6, 2015 Town Board meeting.

4. Town Board Comments/Reports

Councilwoman Dufour stated she was pleased with the bids received of late, as they will allow for additional work to be done under the Capital Improvement bonding of 2014.

She then asked that the Town award a proclamation to the Elk's Club #41 for their support of Camp Happiness. This will also be placed on the agenda for the May 6, 2015 Town Board meeting.

Lastly, she reported on Day Road Park as follows:

She has met with Dan Dodge and reports that his department is accomplishing the required tasks; the sprinklers have been turned on for the soccer fields; the play ground equipment has been inspected; water fountains are turned on; and wood chips are ordered. As for the memorial tree program, 30 new trees have been ordered. Six of the trees will replace dead or dying trees and the rest have been reserved for memorials.

Councilman Crocker announced that Parkitects, Inc. will meet with Dan Dodge at the park mid week to check out all the repairs that Dan has requested. Wood chips will be delivered to the Town Hall garage this week for use, as needed, at the park.

Additionally, he reported that the Town will be ready to begin accepting electronic waste at the end of the month; as the Town's new electronics recycling shed should be ready for use. Electronics will be accepted the last Saturday of each month from 9:00 a.m. - 1:00 p.m. March – November. A list of acceptable items will be made available to residents.

Councilman Siejak reported that only 37 days remain until the Viet Nam Memorial Wall will arrive. He and the committee met with the Navy-Marine Club of Lockport to discuss the motorcycle escort that will accompany the wall. At 10:30 a.m. on Wednesday, June 10, 2015, the motorcycles will proceed from the Chapel in Getzville, to the NYS-990, to Millersport Highway, and then will proceed north on Transit Road to the Town Hall. The wall is expected to arrive at Town Hall at approximately noon. The following morning, June 11th, individuals from the U.A.W. and the Teamsters unions will work to assemble the wall, followed by the opening ceremonies at 5:00 p.m. The Councilman stated he was very pleased and overwhelmed at the great support and generosity of the local companies and service organizations. However, he did state that in discussions of the event, it was mentioned that a shuttle service may be required to cover the volume of traffic that is forecasted to visit the wall during the peak times. He and his committee were requesting some additional funding to cover these costs and some others that have been discussed. Supervisor Smith suggested that the Town Board appropriate another \$3,000 to cover these costs. Councilman Siejak requested that the amount be \$5,000, as he did not want to run short and have to come before the Town Board to ask for additional funds. Supervisor Smith agreed and requested that authorization for this be added to the agenda for May 6, 2015.

5. Supervisor's Comments/Reports

The Supervisor stated that the Sewer/Water Department is looking to purchase a utility truck. He may or may not have all the required documentation to present to the Town Board for authorization at the May 6, 2015 meeting, but he wanted to inform the Board of this possibility.

6. Executive Session Entered

MOTION (2015-130): to enter Executive Session for the purpose of consulting with the Town Attorney was made by Council member Keough and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

The Town Board entered Executive Session at 1:31 p.m.

7. Executive Session Ended and Work Session Reconvened

MOTION (2015-131): to exit Executive Session and to reconvene the work session was made by Council member Crocker and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

The work session was reconvened at 1:43 p.m. with no Town Board action taken during Executive Session.

8. Adjournment

MOTION (2015-132): to adjourn was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Crocker, Siejak, Dufour, Keough and Smith.

The work session ended at 1:43 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, May 6, 2015.

Respectfully submitted,

Nancy A. Brooks, RMC, MMC
Lockport Town Clerk