

January 6, 2016

The swearing ceremony for new Town officers and the annual organizational meeting of the Lockport Town Board was held at 7:30 p.m. on Wednesday, January 6, 2016, at the Town Hall, 6560 Dysinger Road, Lockport, New York 14094.

Present were: Supervisor: Mark C. Crocker

Town Council Members: Paul W. Siejak  
Patricia Dufour  
Thomas Keough  
Darlene DiCarlo

Also present: Nancy Brooks, Town Clerk; David J. Miller, Town Highway Superintendent; Michael J. Norris, Town Attorney; Town Justices, Leonard G. Tilney Jr. and Cheryl A. Antkowiak; Will Collins, Niagara County Legislator; Judith Newbold, Deputy Town Clerk; Brian Belson, Senior Building Inspector; Barry Kobrin, Dog Control Officer; Kathleen Carter, Senior Clerk Typist ; Teresa Hagan, Confidential Secretary to the Supervisor; Court Clerks: Linda Cutter, Mary Anderson, and Ann Brady; several friends and family members of Town Board members; several residents and two media representatives.

Following the Pledge of Allegiance, the meeting was opened as follows:

**SWEARING IN CEREMONY:**

Justice Leonard G. Tilney, Jr. administered the oaths of office to Council members Paul W. Siejak and Thomas Keough, as well as Niagara County Legislator Will Collins.

Justice Cheryl A. Antkowiak administered the oaths of office to Supervisor, Mark C. Crocker and Councilwoman, Darlene DiCarlo.

Supervisor Crocker then opened the annual organizational meeting as follows:

**PUBLIC COMMENTS:** No one spoke before the Town Board.

**BUSINESS MEETING:**

1. Approval of Minutes

**MOTION (2016-007):** to approve the minutes of Town Board meetings conducted on 12/02/2015, 12/16/ 2015, and 12/30/2015 was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

2. Approval of Payment of Bills

**MOTION (2016-008):** to approve the payment of bills for January was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

The bills for January consist of 2015 Vouchers # 35496 – 35718 in the amount of \$190,657.28 and 2016 Vouchers #35719 – 35739 in the amount of \$344,461.99.

3. Communications

The Town Clerk read the list of candidates for volunteer for service in the Town of Lockport. The candidates' names are as follows:

Jeffrey Rohde.....South Lockport Fire Co.  
Sean A. Lewis.....Wright's Corners Fire Co.

**MOTION (2016-009):** to approve the above-mentioned individuals for volunteer fire service in the Town of Lockport was made by Council member Dufour and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

4. Approval of Building Inspector's Report

Councilwoman Dufour read the report which states that 18 building permits were issued in the month of December 2015; \$1,216.40 was collected in fees; and the estimated cost of construction was \$169,197.00. She then made a motion for action.

**MOTION (2016-010):** to approve the Building Inspector's report for the month of December 2015 as submitted was made by Council member Dufour and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

5. Approval of Supervisor's Monthly Financial Report

**MOTION (2016-011):** to approve the Supervisor's monthly financial report for the period ending 12/31/2015 was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

6. Appointment of Deputy Supervisor for 2016

Supervisor Crocker stated that as Supervisor, it is his privilege to appoint a Deputy Supervisor and his appointment for 2016 will be Councilman Siejak. He stated Mr. Siejak was chosen based on his wealth of experience.

7. Approval of 2016 Town Appointments

The Town Clerk read the list of 2016 appointments in its entirety after which the Town Board took the following action:

**MOTION (2016-012):** to approve the 2016 Town appointments as read by the Town Clerk was made by Council member Dufour and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker. The list of appointments is as follows:

**2016 Town of Lockport Appointments – 1/6/2016**

<u>Title</u>	<u>Name</u>	<u>Term Expiration</u>
<u>Assessor</u>	Jill Lederhouse	09/30/19
<u>Bingo Inspector</u>	Sandra Baker	12/31/16
<u>Board of Ethics</u>	John Benoit	12/31/16
	Todd Fragale	12/31/16
	Brian Belson	12/31/16
<u>Building Inspector/ Code Enforcement Officer</u>	Brian Belson	12/31/16
<u>City/Town Cable Commission</u>		
Commission Member	Daniel Antkowiak	12/31/16
	Patricia George	12/31/16
	Mark Crocker	12/31/19

<u>Town Security Officers</u>	Nicholas Converso Richard Rucci Richard Smith Brian Haseley William Schiavitti	12/31/16 12/31/16 12/31/16 12/31/16 12/31/16
<u>Senior Account Clerk Typist</u>	Kathleen Carter	12/31/16
<u>Assessor's Information Clerk</u>	Carolyn Weber	12/31/16
<u>Clerks P/T</u>	Lawrence Pease Dennis Fooks	12/31/16 12/31/16
<u>Clerk PT – Econ. Dev.</u>	Lynn Donovan	12/31/16
<u>Confidential Secretary</u>	Teresa Hagen	12/31/16
<u>Real Property Appraisal Tech. Trainee</u>	Casey Anderson	12/31/16
<u>Deputy Building Inspector</u>	Michael R. Brown Jason Thompson	12/31/16 12/31/16
<u>Deputy Highway Superintendent</u>	Scott Donner	12/31/16
<u>Deputy Supervisor</u>	Paul Siejak	12/31/16
<u>Deputy Town Clerk</u>	Judith Newbold Karen Albone	12/31/16 12/31/16
<u>Dir. of Economic Development</u>	Marc Smith	12/31/16
<u>Dog Control</u>	Barry Kobrin	12/31/16
<u>Drainage Coordinator</u>	David J. Miller	12/31/16
<u>Fire Board</u>	Charles Black Norman Pearson Barry Kobrin Ben Ripson Timothy Williams Scott Seib Bill Fisher	12/31/16 12/31/16 12/31/16 12/31/16 12/31/16 12/31/16 12/31/16
<u>G.I.S. Coordinator</u>	Mark Crocker	12/31/16
<u>Head Municipal Maintenance</u>	Daniel Dodge	12/31/16
<u>Highway Clerk</u>	TaraToenniessen	12/31/16
<u>Historian</u>	Laurence Haseley	12/31/16
<u>Industrial Development Agency</u>	Harry Anderson Todd Fragale Daniel Antkowiak	12/31/22 12/31/21 12/31/18
<u>Justice Clerks</u>	Linda Cutter Mary Anderson Cindy Duggan Julie Duffy Ann Brady	12/31/16 12/31/16 12/31/16 12/31/16 12/31/16

<u>Planning Board</u>	Rodney Conrad Tyler Ray (alternate)	12/31/22 12/31/16
<u>Zoning/Planning Secretary</u>	Jane Trombley	12/31/16
<u>Receiver of Taxes</u>	Lori L. Carrero	12/31/16
<u>Assistant Tax Receiver</u>	Sandra Baker	12/31/16
<u>Records Management Officer</u>	Nancy Brooks	12/31/16
<u>Recreation Commission</u>	Donna Johnston	12/31/20
<u>Recreation Secretary</u>	Judith Newbold	12/31/16
<u>Registrar of Vital Statistics</u> Deputy Registrar	Nancy Brooks Judith Newbold	12/31/17 12/31/16
<u>School Crossing Guards</u>	Marlene A. Ryndak Shelley Sterling	12/31/16 12/31/16
<u>Town Attorney</u>	Michael J. Norris	12/31/16
<u>Town Prosecutor</u>	Bradley Marble	12/31/16
<u>Zoning Board</u>	Timothy Lederhaus, Chairman John Lang, alternate	12/31/20 12/31/16
<u>Mileage Reimbursement</u>	54 cents/mile	
<u>Legal Newspaper</u>	Union Sun & Journal	

8. Approval of the Non-Union Salaries

**MOTION (2016-013):** to approve the non-union salaries pursuant to the list provided by the Town Supervisor was made by Council member Keough and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

9. Resolution to Approve Travel by Town Officials

**MOTION (2016-014):** to approve travel by Town officials for the purpose of education or other requirements as are necessary for the performance of their duties was made by Council member Keough and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

10. Resolution to Approve and Set Mileage Reimbursement Rate for 2016

**MOTION (2016-015):** to set the mileage reimbursement rate for 2016 as .54 cents/mile as established by the IRS was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

11. Resolution to Adopt an Official Newspaper for 2016

**MOTION (2016-016):** to approve the Union Sun & Journal as the official paper for the Town of Lockport for the year 2016 was made by Council member Dufour and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

12. Resolution to Approve Financial Depositories for the Town for 2016

**MOTION (2016-017):** to approve First Niagara Commercial Bank, M & T Bank, and Key Bank as the official financial depositories for the Town for the year 2016 was made by Council member Siejak and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

13. Resolution to Adopt the 2016 Town Procurement Policy

**MOTION (2016-018):** to adopt the 2016 Town Procurement Policy as presented was made by Council member Dufour and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

14. Res. to Authorize Contract with Seaman, Norris, LLP for 2016

**MOTION (2016-019):** to authorize the Supervisor to enter an agreement with Seaman, Norris, LLP to provide secretarial staff for the Town Attorney was made by Council member Keough and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

15. Resolution to Approve Lumsden & Mc Cormick as Town Auditors for 2016

**MOTION (2016-020):** to authorize the Supervisor to enter an agreement with Lumsden & McCormick to provide auditing services for the Town for the year 2016 was made by Council member Dufour and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

16. Resolution to Approve Town Prosecutor for 2016

**MOTION (2016-021):** to authorize the Supervisor to enter into an agreement with Bradley D. Marble to provide Town Prosecutor services for the year 2016 was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

17. Res. to Appoint Marc R. Smith as Town Representative to NYS 497 Safety Group

**MOTION (2016-022):** to approve the appointment of Marc R. Smith to represent the Town of Lockport as a member of the NYS 497 Safety Group was made by Council member Keough and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

18. Res. to Authorize Agreement with Town I.D.A to Share Salary of Econ. Director

**MOTION (2016-023):** to authorize the Supervisor to enter an agreement with the Town of Lockport I.D.A. to share the salary cost for the Coordinator of Economic Development was made by Council member Dufour and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

19. Resolution to Authorize Agreement with the Barge Canal Optimist Club

**MOTION (2016-024):** to authorize the Supervisor to enter into an agreement with the Barge Canal Optimist Club to provide a girl's basketball program for Town youth was made by Council member DiCarlo and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

20. Resolution to Authorize Agreement with the Sunrise Optimist Club

**MOTION (2016-025):** to authorize the Supervisor to enter into an agreement with the Sunrise Optimist Club to provide a boy's basketball program for Town youth was made by Council member Keough and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

21. Res. to Approve a 30-Day Waiver for Notification of Application for Liquor License

**MOTION (2016-026):** to approve a 30-day waiver for the Notification of Application of a Liquor License for Donna M. Eick to operate a catering business at 4487 Lake Avenue was made by Council member Dufour and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

22. Res. to Approve an Amendment to the Teamsters Collective Bargaining Agreement

**MOTION (2016-027):** to authorize the Supervisor to enter into an amendment to the Teamsters Collective Bargaining Agreement regarding the "Probationary Period" and "Personal Time" was made by Council member Siejak and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

23. Town Board Comments

*Councilman Keough* congratulated the newly elected officers upon taking their oaths of office and commencing their official duties. He stated he is looking forward to working with all of them in the coming year.

*Councilwoman Dufour* wished everyone a Happy New Year and thanked them for attending the meeting. She added that she wished the Town Hall was filled with as many people at every Town Board meeting. She welcomed new comer, Darlene DiCarlo, to the Town Board stating that with Darlene's background in finances, she is sure that she'll be a great asset and will accomplish great things. Councilwoman Dufour also congratulated Deputy Supervisor Siejak and Councilman Keough, stating she's eager to work with the Town Board. Lastly, she congratulated Supervisor Crocker and knows that he has a lot of plans for the Board and that he will have a lot of tasks ahead. She pledged that she and fellow Board members stand by ready to serve and know that he will do a great job.

*Councilman Siejak* stated that it was good to see Town Hall filled and thanked everyone for attending. He added that he's looking forward to 2016; he's sure the Town has a bright and hopeful future and he's looking forward to working under new leadership. He congratulated Council members Keough and DiCarlo, Justice Leonard Tilney and Legislator Will Collins on their election to office. He stated it was an honor and privilege to be named Deputy Supervisor and he looks forward to working with Supervisor Crocker.

*Councilwoman DiCarlo* thanked her family for all their support, stating she is very excited to work with all the members of the Town Council and to have the opportunity to give back to her community.

24. Supervisor's Comments

Supervisor Crocker thanked everyone for attending the meeting. He stated the Town has a good team in the members of the Board; lots of experience, lots of knowledge and lots of energy and eagerness to get to work on new projects for the Town. He stated that despite a huge disconnect with Washington and State government, the Town Board understands the needs and desires of its constituency; that they want the trust of residents and that they will work to earn that trust. He stated the Board and the entire work force of the Town are committed to the principles of "No Town Tax", "Balanced Budgets", "Solid Infrastructure " and "Safe Parks". He pledged that the Town Board will work to keep the Town a family community. He thanked all the family members for attending; as well as the Town residents present and those watching on LCTV. Lastly, he thanks God for the opportunity to serve and prays for continued guidance.

25. Adjournment

There being nothing further, Supervisor Crocker asked for a motion to adjourn and invited those in attendance to partake of the refreshments that were provided.

**MOTION (2016-28):** to adjourn was made by Council member Keough and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

The meeting was ended at 8:01 p.m. The Lockport Town Board will next meet at 1:00 p.m. on Wednesday, January 20, 2016.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC  
Lockport Town Clerk