

April 4, 2016

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, April 4, 2016, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Town Council Members: Paul W. Siejak
Patricia Dufour
Thomas J. Keough
Darlene DiCarlo

Absent: Supervisor Mark Crocker

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; Marc R. Smith, Director of Economic Development, Robert Klavoon of Wendel Engineering and local media representatives.

Deputy Supervisor, Paul Siejak, presided over the meeting and opened the meeting as follows:

Marc Smith provided an update on the status of Yahoo's Economic Development Fund and explained that the administration and distribution of the annual fund of \$500,000 is split equally between the Community Foundation of Buffalo and Empire State Development. In years past, the fund monies have been split annually amongst local non-profits in the City and Town of Lockport. This year, Empire State Development has chosen to exclude non-profits from the City and Town of Lockport from availability from their portion of the Yahoo Community Fund. Mr. Smith has been in contact with Empire State Development personnel inquiring as to why and if in fact this is true. He has been told that the City and Town of Lockport will be excluded from their half of the funding. He has asked that the Town Board adopt a resolution requesting Empire State Development to reconsider its exclusion of the Town's non-profits from their portion (\$250,000) of the Yahoo Community Fund. This item will be placed on the April 6, 2016 Town Board Agenda.

1. Town Clerk

The Town Clerk reported that Victoria Billups of Davidson & Fink, LLP (attorneys located in Rochester, NY) have requested permission to conduct depositions in the Snyder Room on Tuesday, May 3, 2016 from 10:00 – 12:00 noon. After some discussion, the Town Board agreed that if the Town calendar is open, to grant them use of the room.

2. Town Attorney

Mr. Norris explained that he has prepared a Memorandum of Understanding between the Town of Lockport and the Teamsters Union Local #264 relative to the training of Town employees to obtain their Water Operator's License for Class D distribution and upon the employee obtaining said license, their conditions for payment, pursuant to Article 28 Education as set forth in the Collective Bargaining Agreement effective January 1, 2014 and running through December 31, 2020. This item will be placed on the April 6, 2016 Town Board Agenda.

3. Engineer

Mr. Klavoon stated he had prepared a resolution regarding Town Board authorization to issue a Public Improvement Permit (PIP) for the Meadows Condo Subdivision, a 20-unit subdivision previously approved in March of 2015. At this time, Councilwoman Dufour and Mr. Norris recused themselves and left the meeting due to a conflict of interest. In further discussion, Mr. Klavoon stated the resolution was the standard resolution used in previous situations when the developers are prepared to begin construction of the roads, sewer and water lines (at the developer's cost) after which, upon completion of installation and inspection, they are dedicated and the Town assumes ownership. If approved for the PIP, construction is expected to begin in mid-May. This will be placed on the April 6, 2016 agenda for Town Board action.

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4. Town Board Comments/Reports

Councilwoman DiCarlo reported that she had attended this year's first electronics recycling day for the Town. She stated that there was a great deal of resident participation and that residents appeared to be very thankful and very satisfied with the Town's electronic recycling services. She found the experience to be very interesting.

Councilwoman Dufour reported that Jill Lederhouse, Town Assessor, has sent the 2016 Re-Assessment Notices out to residents. Approximately 2200 change notices were mailed out. Informal assessment hearings will begin immediately by appointment. The official Grievance Day will be held on Tuesday, May 24, 2016.

Additionally, she reported that she has ordered an additional 20 trees to be planted at Day Road Park. Lastly, she has sent a thank you letter to Mr. Juliana, a resident who requested to install 5 blue-bird houses at Day Road Park. The Town Highway Dept. graciously agreed to install them and they have already been placed throughout the park.

5. Supervisor Comments/Reports

Deputy Supervisor Siejak informed Board members that the Supervisor will be seeking RFPs for the janitorial and cleaning services for the Town Hall complex and other Town properties. Authorization for this will be added to the agenda for April 6, 2016.

Additionally, Deputy Supervisor Siejak reported on the Public Information Safety Meeting conducted by the NYS Dept. of Transportation (NYS DOT) regarding roadway improvements to the intersection of Route 93 (Dysinger/Robinson Rd) and Beattie Avenue, which was conducted on March 23, 2016. He stated that the meeting was well attended by residents and the DOT will accept public comments regarding the matter until April 13th. The roadway improvements will include widening the intersection; the installation of three traffic lanes south bound on Beattie Ave. (right turn, straight ahead and left turn) as well as improved sidewalks. Construction is scheduled to begin in Spring 2017. Deputy Supervisor Siejak requested Town Board support to send the NYS DOT a letter in support of the project but which would also request that the NYS DOT consider the Town's long range hopes that the intersection will eventually become a three lane intersection on the south side of Beattie Avenue heading north bound.

MOTION (2016-089): to send a letter of support to the NYS DOT regarding roadway improvements to the intersection of Route 93 (Dysinger/Robinson Rd) and Beattie Avenue which would clearly state the Town of Lockport's long range goal to have three lanes installed on the south side of this intersection was made by Council member Dufour and seconded by Council member Keough. The motion was CARRIED: AYES-4, NAYS-0. Voting AYE: Siejak, Dufour, Keough and DiCarlo.

6. Adjournment

MOTION (2016-090): to adjourn was made by Council member DiCarlo and seconded by Council member Keough. The motion was CARRIED: AYES-4, NAYS-0. Voting AYE: Siejak, Dufour, Keough, and DiCarlo.

The meeting was ended at 1:29 p.m. The Lockport Town Board stands adjourned until 7:30 p.m. on Wednesday, April 6, 2016.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk

