

June 6, 2016

A regularly scheduled work session of the Lockport Town Board was conducted at 1:00 p.m. on Monday, June 6, 2016, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Mark C. Crocker

Town Council Members: Paul W. Siejak
Patricia Dufour
Thomas J. Keough
Darlene DiCarlo

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; Robert Klavoon of Wendel Engineering and local media representatives.

Supervisor Crocker welcomed everyone and opened the meeting as follows:

1. Town Clerk

The Town Clerk reported that she will be conducting a Records Advisory Committee meeting at 2:00 p.m. on Monday, June 13th for department heads.

Acting as the Committee Chairperson, she reported that the Town Board has in the past, appropriated \$400 to the Rapids Community Day celebration and she requested the same support for this year's event which will take place on Saturday, August 27, 2016. She stated that Rapids Fire Co. and the Rapids Bible Church help to sponsor the event which includes a parade, food, games and a talent contest in which area residents are encouraged to participate. She encouraged all Town Board members to put the event on their calendars and to attend for a fun-filled afternoon.

2. Town Attorney

Mr. Norris spoke on the matter of the Public Hearing on a proposed Local Law entitled "to add a Solar Energy Article to the Code of the Town of Lockport" which is scheduled for 7:30 p.m. on Wednesday, June 8th.

Relative to that matter, he presented the Town Board with prepared resolutions pertaining to the SEQRA process that will be placed on the June 8th Town Board agenda. The first resolution was for the Town's adoption as Lead Agency for the proposed Local Law. He noted that he had received notice from the NYSDEC that they have no objections for the Town to act in this capacity. The second resolution was for the adoption of a Negative Declaration of Environmental Impact based on the Environmental Assessment Form (EAF) presented. Mr. Norris then went over the EAF Part 2, and explained each item; stating that only one question in the assessment, referring to an "impact on energy", had the possibility for a small impact. He urged the Town Board to review the entire document and asked that if they had any questions concerning the EAF, to bring them forward before the Town Board meets on June 8th.

Mr. Norris also stated that on the June 8th agenda, the Town Board will be presented with resolutions regarding the adoption of a Standard Work Day and Reporting Resolution for all Town employees as well as a Standard Work Day and Reporting Resolution for elected and appointed Town officials for the years 2014, 2015 and 2016.

3. Engineer

Mr. Klavoon requested approval of a change order to the Transit Road Water Line project with regard to the water service for a residence located at 6244 Rapids Road. The home is currently connected through the water service of the Buffalo Bobcat location, as there was no water service available from Rapids Road when the home was built. He reported that a new meter and tile set for a new service line of approximately 1480 LF could tie into the newly installed Transit Road water line at a cost of \$6,908.70. He also stated that this would protect the Town from any liability for the service line from the home to the road.

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MOTION (2016-145): to approve Change Order #2 to the Transit Road Water Line Replacement Project for the installation of water service connection and tile set for 6244 Rapids Road in the amount of \$6,908.70 was made by Council member DiCarlo and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

4. Town Board Comments

Councilwoman Dufour reported that the Town's newly ordered veteran's display case should arrive sometime this week or next.

Secondly, she informed the Board that the land berms at Lytle Park will soon be planted with low-maintenance deciduous trees and bushes. She stated that an RFP should soon be ready to be let out for the project.

She also reported that the Day Road Park Memorial Tree Program is complete and that for all intents and purposes, no other tree orders will be taken. Supervisor Crocker mentioned that the ANJO Baseball League also has a memorial tree program and asked if Councilwoman Dufour could refer people to the ANJO program since the Town's is now closed.

5. Supervisor's Comments/Reports

Supervisor Crocker stated that there would be three recreation contracts added to the agenda for June 8th; two with the Lockport Community Band to perform at Lockport Community day and two movie nights at Day Road Park; and one with the YMCA for a summer craft program.

Authorization for Installation of Street Light

The Supervisor also brought forward a request from Marc Smith and the Town I.D.A. to have a street light installed on Commerce Drive. He stated that a light pole already exists at the site and the Town would only have to approve the installation of the light itself. Councilman Siejak stated that the request meets the Town's criteria for lighting as the light pole is located at the end of a road.

MOTION (2016-146): to authorize NYSEG to install a street light on an existing pole on Commerce Drive in the Industrial Development Park was made by Council member Siejak and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

Additionally, the Supervisor stated that the Town is moving ahead with the contract to add gutters to the Highway Garage. It may be the case that the Town Highway personnel will tear off the old gutters to cut down on the expense. A gutter ice protection system will be needed to protect the roof and the newly installed gutters. He is hoping that the project will remain under \$5000 so that an RFP will not be necessary.

The Supervisor is also planning to meet with Councilwoman Dufour, Mr. Norris and Dawn Timm of the Niagara County Refuse District to discuss the Town's plan to implement the use of recycling carts. The Supervisor wants to stay ahead of the project as much as possible to be prepared once a new refuse/recycling contract is in place.

Lastly, he reminded Town Board members that the Town of Lockport will host a household hazardous waste, pharmaceutical waste drop off and document shredding event on Saturday, October 8, 2016. Residents who wish to participate will need to make an appointment by contacting 439-7240.

6. Executive Session Entered

MOTION (2016-147): to enter Executive Session for the purpose of meeting with the Director of Economic Development to consult on contracts within the Industrial Development Park was made by Supervisor Crocker and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker:

The Town Board entered Executive Session at 1:35 p.m.

7. Executive Session Ended and Work Session Reconvened

MOTION (2016-148): to exit Executive Session and to reconvene the work session was made by Supervisor Crocker and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

The Town Board reconvened the work session at 2:22 p.m. with no Town Board action taken during Executive Session.

8. Adjournment

MOTION (2016-149): to adjourn was made by Supervisor Crocker and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

The work session was ended at 2:22 p.m. The Lockport Town Board will next meet at 7:30 p.m. on Wednesday, June 8, 2016.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk