

June 8, 2016

A Public Hearing and the regular business meeting of the Lockport Town Board was conducted at 7:30 p.m. on Wednesday, June 8, 2016, at the Town Hall, 6560 Dysinger Road, Lockport, New York.

Present were: Supervisor: Mark C. Crocker

Council Members: Paul W. Siejak
Patricia Dufour
Thomas Keough
Darlene DiCarlo

Also present: Nancy A. Brooks, Town Clerk; Michael J. Norris, Town Attorney; David Miller, Town Highway Superintendent; Judith Newbold, Deputy Town Clerk; Jeanine Shaw, Recreation Committee Chairperson; members of the Town Recreation Committee; Breonna Bailey and her family; and approximately 20 others.

Following the Pledge of Allegiance, Supervisor Crocker welcomed all in attendance and the meeting proceeded as follows:

PRESENTATION: 2016 Town of Lockport Outstanding Youth Award

Supervisor Crocker read and then presented Breonna Bailey with a Town Board proclamation. Jeanine Shaw and members of the Recreation Committee presented her with a plaque and a check. Both Supervisor Crocker and Jeanine congratulated Breonna and commended her on the fine outstanding young woman she's become. Breonna's name will also be placed on a plaque which will be on permanent display at the Town Hall.

PUBLIC HEARING: Local Law to Add a Solar Energy Systems Article to the Code of the Town of Lockport

The Town Clerk read the Notice of Public Hearing as was published in the Union Sun & Journal and Supervisor Crocker opened the floor for comments. Only Mr. Jim Haenle of Dysinger Road spoke on the issue and stated that he was in favor of the law and that he believes the Town of Lockport was doing the right thing by adopting this new law.

There being no other persons to speak, the Public Hearing was closed and the regular business meeting was opened as follows:

REGULAR BUSINESS MEETING:

1. Approval of Minutes

MOTION (2016-150): to approve the Town Board minutes of 05/02/2016, 05/04/2016, and 05/18/2016 was made by Council member Dufour and seconded by Council member Keough. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

2. Approval of Payment of Bills

MOTION (2016-151): to approve the payment of the bills for the month of June was made by Council member Siejak and seconded by Council member DiCarlo. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

The bills for June consist of Vouchers #36580 – 36815 in the amount of \$761,839.08.

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3. Communications.

The Town Clerk read the names of two candidates for volunteer fire service in the Town of Lockport. The candidates name's are listed below.

Patrick Reynolds.....South Lockport
Brandon Sutton.....Rapids

MOTION (2016-152): to approve the above-named individuals for volunteer fire service was made by Council member Keough and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

4. Approval of Building Inspector's Report

Councilwoman Dufour read the Building Inspector's Report for the month of May 2016 which states that 64 building permits were issued; \$10,126.00 was collected in fees; and the estimated cost of construction was \$1,916,871.00.

MOTION (2016-153): to approve the Building Inspector's Report for the month of May 2016 as submitted was made by Council member Dufour and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

5. Approval of Supervisor's Monthly Financial Report

MOTION (2016-154): to approve the Supervisor's Monthly Financial Report for the period ending 05/31/2016 was made by Council member DiCarlo and seconded by Council member Siejak. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

6. Res. to Adopt Lead Agency for Local Law to add Solar Energy Systems

MOTION (2016-155): on a motion by Council member Dufour and seconded by Council member Keough, the following resolution was duly ADOPTED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

**TOWN OF LOCKPORT
RESOLUTION**

WHEREAS, A Full Environmental Assessment Form having been prepared and filed by the Town of Lockport, relative to the proposed Local Law entitled, "A Local Law Adding Solar Energy Systems Article to the Code of the Town of Lockport". and

WHEREAS, coordinated review has taken place, and no other agency has objected to the Town Board assuming lead agency, and the time for such comment or objection has passed,

NOW, THEREFORE, IT IS

RESOLVED AND DETERMINED, that the Town Board of the Town of Lockport is Lead Agency pursuant to NYCRR Part 617.

7. Res. To Adopt Neg. Declaration under SEQRA for Solar Energy Law

MOTION (2016-156): on a motion by Council member Keough and seconded by Council member Dufour, the following resolution was put to a ROLL CALL VOTE and was duly ADOPTED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

**TOWN OF LOCKPORT
RESOLUTION**

WHEREAS, the Town Board of the Town of Lockport as applicant and lead agency has caused a Full Environmental Assessment Form (EAF), relative to the proposed Local Law entitled, "A Local Law Adding Solar Energy Systems Article to the Code of the Town of Lockport", and

WHEREAS, the Town Board of the Town of Lockport is lead agency pursuant to NYCRR Part 617, and

WHEREAS, Parts 1, 2 and 3 of the EAF have been thoroughly reviewed by this Board,

NOW, THEREFORE, BE IT

RESOLVED, that it is determined that the action, the adoption of the local law entitled, "A Local Law Adding Solar Energy Systems Article to the Code of the Town of Lockport" will not have a significant adverse environmental impact and the Supervisor is directed to complete the certification that the project will result in no adverse impacts on the environment and, therefore, an environmental impact statement need not be prepared, and accordingly issuing a negative declaration.

8. Adoption of Local Law #2016-4 to Add Solar Energy Systems Article to Town Code

MOTION (2016-157): on a motion by Council member Siejak and seconded by Council member DiCarlo, the following resolution was put to a ROLL CALL VOTE and was duly ADOPTED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

**TOWN OF LOCKPORT
LOCAL LAW NO. 4 OF THE YEAR, 2016**

**A Local Law Entitled:
"Adding Solar Energy Systems Article to the Code of the Town of Lockport"**

Be it enacted by the Town Board of the Town of Lockport as follows:

Article XXVIII shall be added to the Zoning Chapter of the Code of the Town of Lockport entitled "Solar Energy Systems" as follows:

§ 200-198. Findings.

The Town Board of the Town of Lockport makes the following findings:

- A. The Town Board of the Town of Lockport recognizes that solar energy is a clean, readily available and renewable energy source and the Town of Lockport intends to accommodate the use of solar systems.
- B. However, the Town Board finds a growing need to properly site solar energy systems within the boundaries of the Town of Lockport to protect residential, business areas and other land uses, to preserve the overall beauty, nature and character of the Town of Lockport, to promote the effective and efficient use of solar energy resources, and to protect the health, safety and general welfare of the citizens of the Town of Lockport.
- C. Prior to the adoption of this article, no specific procedures existed to address the siting of solar energy systems. Accordingly, the Town Board finds that the promulgation of this article is necessary to direct the location and construction of these systems.
- D. Solar energy systems need to be regulated for removal when no longer utilized.

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§ 200-199. Definitions.

The following definitions shall apply to this Chapter:

APPLICANT – The person or entity filing an application and seeking an approval under this Article; the owner of a solar energy system or a proposed solar energy system project; the operator of solar energy system or a proposed solar energy system project; any person acting on behalf of an applicant, solar energy system or proposed solar energy system. Whenever the term “applicant” or “owner” or “operator” are used in this Section, said term shall include any person acting as an applicant, owner or operator.

BUILDING-MOUNTED SOLAR ENERGY SYSTEMS – A solar energy system that is affixed to the side(s) of a building or other structure either directly or by means of support structures or other mounting devices, but not including those mounted to the roof or top surface of a building. Said system is designed and intended to generate electricity solely for use on said lot, potentially for multiple tenants, through a distribution system that is not available to the general public.

GROUND-MOUNTED SOLAR ENERGY SYSTEM – A solar energy system that is affixed to the ground either directly or by support structures or other mounting devices. Said system is an accessory structure, designed and intended to generate electricity solely for use on said lot, potentially for multiple tenants, through a distribution system that is not available to the general public.

ROOFTOP-MOUNTED SOLAR ENERGY SYSTEM – Any solar energy system that is affixed to the roof of a building and wholly contained within the limits of the roof surface. Said system is designed and intended to generate electricity solely for use on said lot, potentially for multiple tenants, through a distribution system that is not available to the general public.

UTILITY-SCALE SOLAR ENERGY SYSTEM – Any solar energy system that cumulatively on a lot is designed and intended to supply energy solely into a utility grid for sale to the general public and consists of an overall footprint of greater than fifteen (15) acres and less than fifty (50) acres.

§ 200-200. Use districts where allowed. Subject to the provisions of this Article, solar energy systems shall be allowed as follows:

- A. Rooftop-mounted and building-mounted solar energy systems are permitted in all zoning districts in the Town.
- B. Ground-mounted solar energy systems are permitted as accessory structures in a:
 - (1) Agricultural District (AG), Local Business (B-1), General Business (B-2), Planned Unit Development (PUD) or Industrial (IN) Use District; and
 - (2) Agricultural Residential (AR), Single-Family Residential (R-1), Multifamily Residential (R-2) or Manufactured Home Park (MHP) Use District only if the lot in which the ground-mounted solar energy system is situated on is greater than two (2) acres.
- C. Utility-scale solar energy systems are only permitted in an Agricultural District (AG) or Agricultural Residential (AR) Use District.
- D. Any inconsistent provisions of the Zoning Law which purport to or may be interpreted to allow solar energy systems in other districts are hereby superseded.

§ 200-201. General regulations. The placement, construction, and major modification of all solar energy systems within the boundaries of the Town of Lockport shall be permitted only as follows:

- A. Rooftop-mounted and building-mounted solar energy systems upon issuance of building permit based on special application materials supplied by the Town Building Department.
- B. Ground-mounted solar energy systems meeting all requirements of this Article, upon issuance of a building permit in the Agricultural District (AG), Agricultural Residential (AR), Single-Family Residential (R-1), Multifamily Residential (R-2) Use Districts.

- C. Ground-mounted solar energy systems after SEQRA review, if required, with the Town of Lockport Planning Board designated as Lead Agency, upon concurrent site plan approval issued by the Town of Lockport Planning Board, and upon issuance of a building permit, and shall be subject to all provisions of this article, in the Local Business (B-1), General Business (B-2), Manufactured Home Park (MHP), Planned Unit Development (PUD) or Industrial (IN) Use Districts
- D. Utility-scale solar energy systems shall be permitted only by Special Permit by the Town of Lockport Planning Board in use districts where allowed (Agricultural (AG) or Agricultural Residential (AR) Use Districts) in accordance with the criteria established in this article, after SEQRA review with the Town of Lockport Planning Board designated as Lead Agency, upon concurrent site plan approval issued by the Town of Lockport Planning Board, and upon issuance of a building permit, and shall be subject to all provisions of this article.
- E. All solar energy systems existing on the effective date of this Article shall be allowed to continue usage as they presently exist. Routine maintenance (including replacement with a new system of like construction and size) shall be permitted on such existing systems. New construction other than routine maintenance shall comply with the requirements of this chapter.
- F. No solar energy system shall hereafter be used, erected, moved, reconstructed, changed or altered except in conformity with these regulations.
- G. Any applications (including variance applications) pending for solar energy systems on the effective date of this article shall be subject to the provisions of this article.
- H. This article shall take precedence over any inconsistent provisions of the Zoning Law of the Town of Lockport.
- I. This article shall not apply to any lot owned by a municipality.

§ 200-202. General criteria.

- A. Rooftop-mounted solar energy systems shall not be more than three feet higher than the finished roof to which it is mounted and in no instance shall any part of the system extend beyond three (3) feet before the edge of the roof. The Building Inspector may require, in his sole discretion, at least a three (3) foot center walkway for safety access purposes.
- B. Building-mounted solar energy systems shall not be more than three (3) feet from the building wall and in no instance shall any part of the system extend beyond the roof line or parapet wall.
- C. Ground-mounted solar energy systems shall be subject to the following requirements:
 - (1) The location of said solar energy system shall be placed no closer than two (2) times the standard setback requirements for an accessory structure of the use district in which it is located; and
 - (2) The location of said solar energy system shall be only located in the side or rear yard;
 - (3) The orientation of said solar energy system shall not be pointed at any adjoining residential dwelling; and
 - (4) The height of said solar energy system shall not exceed fifteen (15) feet when oriented at maximum tilt on a lot situated in a Single-Family Residential (R-1), Multifamily Residential (R-2), Agricultural Residential (AR) or Manufactured Home Park (MHP) Use District which is greater than two (2) acres; or on a lot situated in an Agricultural District (AG), Local Business (B-1), General Business (B-2), Planned Unit Development (PUD) or Industrial (IN) Use District; and
 - (5) The total surface area of said solar energy system on a lot shall not exceed the allowed accessory structures or combinations of accessory structures where permitted in a Single-Family Residential (R-1), Multifamily Residential (R-2) or Manufactured Home Park (MHP) Use District; and

- (6) The total surface area of said solar system on a lot which is two (2) acres or less situated in an Agricultural District (AG), Local Business (B-1), General Business (B-2), Planned Unit Development (PUD) or Industrial (IN) Use District shall not exceed two thousand square feet; and
 - (7) The total surface area of said solar energy system on a lot which is greater than two (2) acres situated in an Agricultural District (AG), Agricultural Residential (AR), Local Business (B-1), General Business (B-2), Planned Unit Development (PUD) or Industrial (IN) Use District shall not exceed five (5) percent of the total square footage of the entire lot.
- D. Site plan Requirements for ground-mounted solar energy systems. If site plan approval is required by this article for a ground-mounted solar energy system or a site plan is requested by the Building Inspector for any ground-mounted solar energy system, the applicant shall be required to submit a site plan in accordance with the Town of Lockport's site plan requirements and also drawn in sufficient detail as follows:
- (1) Plans and drawings of the solar energy system installation signed by a professional engineer registered in New York State showing the proposal layout of the solar energy system along with a description of all components, existing vegetation, any proposed clearing and grading of the lot involved, any storm water or erosion disturbances, and utility lines, both above and below ground, on the site and adjacent to the site; and
 - (2) Property lot lines and the location and dimensions of all existing structures and uses on site within five hundred (500) feet of the solar panels; and
 - (3) Any proposed fencing and/or screening for said project; and
 - (4) Any such additional information as may be required by the Town's professional engineer or consultant, Town of Lockport Planning Board, Town Attorney, Building Inspector or other Town entity; and
 - (5) A public hearing on said site plan may be waived by the Planning Board.
- E. Solar storage batteries. When solar storage batteries are included as part of any solar energy system, they shall be placed in secure container or enclosure meeting the requirements of the New York State Building Code.
- F. All solar energy systems shall adhere to all applicable federal, state, county and Town of Lockport laws, regulations and building, plumbing, electrical, and fire codes.
- G. Any solar energy system shall be accessible for all emergency service vehicles and personnel.
- H. All structures and devices used to support solar collectors shall be non-reflective and/or painted a subtle or earth-tone color.
- I. The design, construction, operation, and maintenance of any solar energy system shall prevent the misdirection and/or reflection of solar rays onto neighboring properties, public roads, and public parks in excess of that which already exists.
- J. The Development and operation of a solar energy system shall not have a significant adverse impact on fish, wildlife, or plant species or their critical habitats, or other significant habitats identified by the Town of Lockport or other federal or state regulatory agencies.
- K. Artificial lighting of any solar energy systems shall be limited to lighting required for safety and operational purposes and shall be shielded from all neighboring properties and public roads.
- L. If the use of an approved solar energy system is discontinued, the owner or operator shall notify the Building Inspector within thirty (30) days of such discontinuance. If a solar energy system is to be retained and reused, the owner or operator shall further inform the Building Inspector of this in writing at such time and obtain any necessary approvals within one year, otherwise it shall be automatically deemed abandoned.
- M. Any solar energy system to be used strictly for Agricultural use purposes in accordance with NYS Agriculture and Markets Law may have some of the requirements of this article waived by the Building Inspector or Planning Board.

§ 200-203. Special permit requirements.

Applications under this article shall be made as follows: Applicants for a special permit to place, construct, and make a major modification to a utility-scale solar energy systems within the boundaries of the Town of Lockport shall submit twelve (12) sets of the following information to the Building Inspector, who shall first present it to a professional engineer or consultant for an initial review and then onto the Planning Board for its review and recommendation. The Planning Board may make such additional referrals as it deems appropriate. No such application shall be deemed filed until any required application fee has been paid. The following information shall be contained in the application:

- A. A completed State Environmental Quality Review Act (SEQRA) short form environmental assessment form (EAF), if required, or unless a long form is required by the Town's professional engineer or consultant or the Town of Lockport Planning Board, with the Town of Lockport Planning Board designated as lead agency for the SEQRA process.
- B. Necessary Permit Information:
 - (1) Name, address, and telephone number of the property owner. If the property owner is not the applicant, the application shall include the name, address, and telephone number of the applicant and a letter or other written permission signed by the property owner authorizing the applicant to represent the property owner; and
 - (2) Documentation of access to the project site(s), including location of all access roads, gates, parking areas, etc; and
 - (3) Documentation of the clearing, grading, storm water and erosion control plans; and
 - (4) Utility interconnection data and a copy of written notification to the utility of the proposed interconnection; and
 - (5) One or three-line electrical diagram detailing the solar energy system installation, associated components, and electrical interconnection methods, with all disconnects and over-current devices; and
 - (6) A property owner who has installed or intends to install a utility-scale solar energy system may choose to negotiate with other property owners in the vicinity for any necessary solar skyspace easements. The issuance of a special use permit does not constitute solar skyspace rights, and the Town shall not be responsible for ensuring impermissible obstruction to the solar skyspace as a result of uses or development performed in accordance with Town Code. In the event that solar easements are negotiated by an applicant or property owner for a utility-scale solar energy system, a copy or documentation of any solar skyspace easements shall be provided, properly recorded as such, negotiated with neighboring property owners that shall, at a minimum, include:
 - (a) The restrictions placed upon buildings, structures, vegetation and other objects or uses that would potentially obstruct the solar skyspace of the solar energy system; and
 - (b) A description of the dimensions of the easement expressed in measurable terms, such as the maximum height of buildings and structures, vertical or horizontal angles measured in degrees, or the hours of the day on specified dates during which direct sunlight to a specified surface of a solar collector may not be obstructed, or a combination of these descriptions; and
 - (c) The amount, if any, of permissible obstruction of the solar skyspace through the easement, expressed in measurable terms, such as a specific percentage of the solar skyspace that may be obstructed or hours during the day; and
 - (d) Provision for trimming vegetation that would impermissibly obstruct solar skyspace, including any compensation for trimming expenses; and
 - (e) Provisions for compensation of the owner/operator benefitting from the easement in the event of impermissible obstruction of the solar skyspace that would be in violation of the easement; and
 - (f) The terms or conditions, if any, under which the easement may be revised or terminated.

- C. A site plan in accordance with the Town of Lockport's site plan requirements and drawn in sufficient detail as follows:
- (1) Plans and drawings of the solar energy system installation signed by a professional engineer registered in New York State showing the proposal layout of the entire solar energy system along with a description of all components, whether on site or off site, existing vegetation and proposed clearing and grading of all sites involved, and utility lines, both above and below ground, on the site and adjacent to the site; and
 - (2) Property lot lines and the location and dimensions of all existing structures and uses on site within five hundred (500) feet of the solar panels; and
 - (3) Proposed fencing and/or screening for said project.

Any such additional information as may be required by the Town's professional engineer or consultant, Town of Lockport Planning Board, Town Attorney, Building Inspector or other Town entity.

§ 200-204. Special permit criteria.

Special Permits issued for a utility-scale solar energy systems shall meet the following conditions:

- A. Minimum lot area: The minimum lot area shall be fifteen (15) acres.
- B. Maximum lot area: The maximum lot area shall be fifty (50) acres.
- C. Setbacks: Any utility-scale solar energy system shall adhere to the following setbacks:
 - (1) From any residential (R1 or R2), business (B1 or B2), manufactured home park (MHP), or planned unit development (PUD) use district: A minimum five hundred feet (500) feet from all property lot lines bordering a residential (R1 or R2), business (B1 or B2), manufactured home park (MHP) or planned unit development (PUD) use district.
 - (2) From any industrial (IN) use district: A minimum of (100) feet from all property lines bordering an industrial (IN) use district.
 - (3) From any property lot lines: A minimum of one hundred (100) feet from any property lot line.
 - (4) From buildings or structures not on the lot proposed for the solar energy system:
 - (a) A minimum of two hundred and fifty (250) feet from any building or structure on any adjacent lot and;
 - (b) A minimum of five hundred (500) feet from any dwelling.
 - (5) From buildings or structures on the lot proposed for the solar system: A minimum of one hundred (100) feet from any building, structure or dwelling.
 - (6) From public roads and railroads:
 - (a) A minimum of two hundred (200) feet from any public road or railroad (measured from the road right-of-way or property line); and,
 - (b) Where the lot line abuts a public right-of-way, the setbacks specified above shall be measured from such right-of-way line.
 - (7) From schools, public parks: A minimum of seven hundred and fifty (750) feet from all property lot lines bordering a school or public park.
 - (8) Notwithstanding the setback provisions set forth in this section, such setbacks from property lines do not apply if the application is accompanied by a legally enforceable agreement that runs with the property for a period of twenty-five (25) years or the life of the Special Permit, whichever is longer, that the adjacent landowner(s) agrees to the elimination of the required setbacks. These setback requirements in this section can only be varied through this agreement process with adjoining landowners and not through a variance with the Zoning Board of Appeals. Any agreement to the elimination of such property line setbacks shall not constitute the reduction or elimination of required setbacks from structures, as previously identified, and such setbacks from structures, for safety reasons, shall not be reduced or eliminated.

- D. Maximum overall height. The height of a utility-scale solar energy system shall not exceed twenty (20) feet when oriented at maximum tilt.
- E. Number of utility-scale solar energy systems allowed per lot. There shall only be allowed one utility-scale solar energy systems per lot.
- F. A utility-scale solar energy system shall adhere to all applicable federal, state, county and Town of Lockport laws, regulations, building, plumbing, electrical, and fire codes.
- G. Development and operation of a utility-scale solar energy system shall not have a significant adverse impact on fish, wildlife, or plant species or their critical habitats, or other significant habitats identified by the Town of Lockport or other federal or state regulatory agencies.
- H. The design, construction, operation, and maintenance of a utility-scale solar energy system shall prevent the misdirection and/or reflection of solar rays onto neighboring properties, public roads, and public parks in excess of that which already exists.
- I. All structures and devices used to support solar collectors shall be non-reflective and/or painted a subtle or earth-tone color.
- J. All transmission lines and wiring associated with a utility-scale solar energy system shall be buried and include necessary encasements in accordance with the National Electric Code and Town requirements. The applicant is required to show the locations of all proposed overhead and underground electric utility lines, including substations and junction boxes and other electrical components for the project on the site plan.
- K. All transmission lines and electrical wiring shall be in compliance with the utility company's requirements for interconnection.
- L. Artificial lighting of utility-scale solar energy systems shall be limited to lighting required for safety and operational purposes and shall be shielded from all neighboring properties and public roads.
- M. Any signage used to advertise the solar energy facility shall be in accordance with the Town's signage regulations.
- N. A berm, landscape screen, or other opaque enclosure, or any combination thereof acceptable to the Town capable of screening the site may be required along any property line that abuts an existing residence.
- O. After completion of a utility-scale solar energy system, the applicant shall provide a post-construction certification from a professional engineer registered in New York State that the project complies with applicable codes and industry practices and has been constructed and is operating according to the design plans.
- P. Compliance with regulatory agencies: The applicant is required to obtain all necessary regulatory approvals and permits from all federal, state, county, and local agencies having jurisdiction and approval related to the completion of a utility-scale solar energy system.
- Q. A bond or other appropriate form of security shall be required to cover the cost of the removal and site restoration by the Town of Lockport Planning Board and said proof of bond or security shall be filed prior to construction and on an annual basis with the Town Clerk.
- R. Clearing, grading, storm water and erosion control:
 - (1) Before the Town of Lockport shall issue a clearing, grading, storm water or building permit for a utility-scale solar energy system, the applicant shall submit a storm water and Erosion Control Plan to the Engineering Department for its review and approval; and
 - (2) The Plan shall minimize the potential adverse impacts on wetlands and Class I and II streams and the banks and vegetation along those streams and wetlands and minimize erosion or sedimentation.

§ 200-205. Maintenance, procedures, and fees.

- A. Time limit on completion. After the granting of a special permit of a utility-scale solar energy system with concurrent site plan approval or site plan approval of a ground-mounted solar energy system by the Planning Board, the building permit shall be obtained within six months and the project shall be completed within twelve months. If not constructed, the special permit and/or site plan approval shall automatically lapse within twelve months after the date of approval by the Town of Lockport Planning Board.

- B. Inspections. Upon reasonable notice, the Town of Lockport Building Inspector or his or her designee may enter a lot on which a solar energy system has been approved for the purpose of compliance with any requirements or conditions. Twenty-four (24) hours advance notice by telephone to the owner/operator or designated contact person shall be deemed reasonable notice. Furthermore, a utility-scale solar energy system shall be inspected annually by a New York State licensed professional engineer that has been approved by the Town or at any other time, upon a determination by the Town's Building Inspector that damage may have occurred, and a copy of the inspection report shall be submitted to the Town Building Inspector. Any fee or expense associated with this inspection shall be borne entirely by the permit holder.
- C. General complaint process. During construction, the Town Building Inspector can issue a stop order at any time for any violations of a special or building permit. After construction is complete, the permit holder of a utility-scale solar energy system shall establish a contact person, including name and phone number, for receipt of any complaint concerning any permit requirements.
- D. Continued Operation. A solar energy system shall be maintained in operational condition at all times, subject to reasonable maintenance and repair outages. Operational condition includes meeting all approval requirements and conditions. Further, the Building Inspector shall also have the right to request documentation from the owner for a solar energy system regarding the system's usage at any time.
- E. Removal. All solar energy systems shall be dismantled and removed immediately from a lot when the special permit or approval has been revoked by the Town of Lockport Planning Board or the solar energy system has been deemed inoperative or abandoned by the Building Inspector for a period of more than three hundred and sixty-five (365) days at the cost of the owner. If the owner does not dismantle and remove said solar energy system as required, the Town Board may, after a hearing at which the owner shall be given an opportunity to be heard and present evidence, dismantle and remove said facility and place the cost of removal as a tax lien on said parcel.
- F. Determination of Abandonment or Inoperability. A determination of the abandonment or inoperability of a solar energy system shall be made by the Town Building Inspector, who shall provide the Owner with written notice by personal service or certified mail. Any appeal by the owner of the Building Inspector's determination of abandonment or inoperability shall be filed with the Town of Lockport Zoning Board of Appeals within thirty days of the Building Inspector causing personal service or mailing certified mail his written determination and the Board shall hold a hearing on same. The filing of an appeal does not stay the following time frame unless the Zoning Board of Appeals or a court of competent jurisdiction grants a stay or reverses said determination. At the earlier of the three hundred and sixty-six (366) days from the date of determination of abandonment or inoperability without reactivation or upon completion of dismantling and removal, any approvals for the solar energy system shall automatically expire.
- G. Application and annual fees.
- (1) Utility-scale solar energy system. An applicant shall pay an initial application fee of Two Thousand Five (\$2500) Dollars, or such other amount as the Town Board may, from time to time, determine by resolution, upon filing its special permit and site plan application to cover the cost of processing and reviewing the application. If approved, the Owner shall pay an annual fee of One Thousand (\$1000) Dollars, or such other amount as the Town Board may, from time to time, determine by resolution, to cover the cost of processing and reviewing the annual inspection report and for administration, inspections and enforcement.
 - (2) Site plan Application for ground-mounted solar energy systems. An applicant shall pay the standard site plan review fee as determined from time to time by the Town Board, by resolution.
 - (3) Fee for issuance of a building permit: In addition to any special permit or site plan application fee or utility-scale annual fee, an applicant shall pay a building permit fee for a:
 - (a) Building-mounted, ground mounted, or rooftop-mounted solar energy system: one-half of one percent of the project cost, or such other amount as the Town Board may, from time to time, determine by resolution;
 - (b) Utility-scale solar energy systems: 0.025 per square foot of the project area, or such other amount as the Town Board may, from time to time, determine by resolution.

- H. Prior to the issuance of a building permit, the applicant shall document that all applicable federal, state, county, and local permits have been obtained.
- I. Special permits for a utility-scale solar energy system granted under this article shall be issued only following a public hearing held as required for special permits under the New York State Town Law.
- J. The Planning Board may:
 - (1) For utility-scale solar energy systems, grant a Special Permit, deny a Special Permit, or grant a Special Permit with written stated conditions. Denial of a Special Permit shall be by written decision based upon substantial evidence considered by the Board. Upon issuance of a Special Permit, the applicant shall obtain a building permit for the utility-scale solar energy system.
 - (2) For ground-mounted solar energy systems when review is required by the Board pursuant to this article, grant site plan approval, deny site plan approval or grant site plan approval with written stated conditions. Denial of site plan approval shall be by written decision based upon substantial evidence considered by the Board. Upon issuance of a site plan approval, the applicant shall obtain a building permit for the ground-mounted solar energy system.
- K. Any changes or alterations post construction to a utility-scale or ground-mounted solar energy system shall be done only by amendment to the Special Permit and/or site plan (if required) subject to all requirements of this Code.
- L. Special permits for utility-scale solar energy systems shall be assignable or transferrable so long as they are in full compliance with this article and all the conditions, and the Building Inspector is notified in writing at least fifteen (15) days prior thereto.
- M. In addition to the requirements of this Article, the special permit application shall be subject to any other site plan approval requirements set forth in the Zoning Law.

§ 200-206. Revocation.

If the applicant violates any of the conditions of its special permit, site plan approval or violates any other local, state or federal laws, rules or regulations, this shall be grounds for revocation of the special permit or site plan approval. Revocation may occur after the applicant is notified in writing of the violations and the Town of Lockport Planning Board holds a hearing on same.

§ 200-207. Interpretation; conflict with other law.

In their interpretation and application, the provisions of this article shall be held to be minimum requirements, adopted for the promotion of the public health, safety and general welfare. It is not intended to interfere with, abrogate, or annul other rules, regulations or laws, provided that whenever the requirements of this article are at a variance with the requirements of any other lawfully adopted regulations, rules or laws, the most restrictive, or those which impose the highest standards, shall govern.

§ 200-208. Severability

If any section, subsection, phrase, sentence, or other portion of this article is for any reason held invalid, void, unconstitutional, or unenforceable by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

This Local Law shall take effect immediately upon filing with the Secretary of State of New York.

9. Adopt a Standard Work Day & Reporting Resolution for All Town Employees

MOTION (2016-158): on a motion by Council member Dufour and seconded by Council member Keough, the following resolution was duly ADOPTED: AYES-5, NAYS-0.
Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

**TOWN OF LOCKPORT
RESOLUTION**

BE IT RESOLVED, that the Town of Lockport hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (hrs/day)
Confidential Secretary to The Supervisor	7
Deputy Highway Superintendent	8
Deputy Water and Sewer Superintendent	8
Laborer/DL	8
Water Maintenance Person	8
Motor Equipment Operator	8
Clerk/PT	7
Clerk/FT	7
Highway Clerk	7
Assessor's Information Clerk	7
Real Property Appraisal Technician	7
Deputy Supervisor	6
Town Security Person	7
Seasonal Laborer	8
Laborer/PT	8
Town Clerk	8
Dog Control Officer	7
Senior Account Clerk Typist	7
Justice Clerk	7
Town Supervisor	6
Town Councilperson	6
Town Justice	6
Crossing Guard	7

Town Attorney	6
Deputy Town Clerk	7
Town Assessor	8
Building Inspector	8
Deputy Building Inspector	8
Coordinator of Economic Development	6
Town Director of Operations	8

10. Adopt a Standard Work Day & Reporting Resolution for Elected & Appointed Officials for 2014

MOTION (2016-159): on a motion by Council member Siejak and seconded by Council member DiCarlo, the following resolution was duly ADOPTED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

**2014
TOWN OF LOCKPORT
STANDARD WORK DAY AND REPORTING RESOLUTION**

WHEREAS, the Town Board adopted a standard work day and reporting resolution for 2014 on July 2, 2014; and

WHEREAS, amendments to said resolution are being required by the New York State Comptroller's Office; Now, Therefore, BE IT

RESOLVED, that the Town of Lockport hereby replaces the adopted July 2, 2014 Standard Work Day and Reporting Resolution as follows and establishes the following as standard work days for these elected and appointed officials and will report the following officials to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body; or the Time and Attendance Records, pursuant to the Town of Lockport Employee Time-Keeping System.

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No – If Yes, do not complete the last two columns)	Record of Activities Result*
Elected Officials					
Town Supervisor	6	Marc Smith	1/1/14-12/31/15	No	21.67
Town Clerk	8	Nancy Brooks	1/1/14-12/31/17	No	21.67
Highway Superintendent	8	David Miller	1/1/14-12/31/17	No	21.67
Town Councilman	6	Patricia Dufour	1/1/14-12/31/17	No	5.42
Town Councilman	6	Mark Crocker	1/1/14-12/31/17	No	5.42
Town Justice	6	Cheryl Antkowiak	1/1/14-12/31/17	No	16.25
Appointed Officials					
Deputy Supervisor	6	Patricia Dufour	1/1/14 – 12/31/14	No	5.42
Town Attorney	6	Michael Norris	1/1/14-12/31/14	Yes	
Deputy Town Clerk	7	Judith Newbold	1/1/14-12/31/14	Yes	
Deputy Town Clerk	7	Karen Albone	4/21/14-12/31/14	Yes	
Town Assessor	8	Jill Lederhouse	10/17/13-9/30/19	Yes	
Building Inspector	8	Brian Belson	1/1/14-12/31/14	Yes	
Deputy Building Inspector	8	Michael Brown	1/1/14-12/31/14	Yes	
Deputy Building Inspector	8	Jason Thompson	1/1/14-12/31/14	Yes	
Coordinator of Economic Development	6	David Kinyon	1/1/14-12/31/14	Yes	
Director of Operations	8	Daniel Dodge	1/1/14-12/31/14	Yes	
Receiver of Taxes	7	Lori Carrero	1/1/14-12/31/14	Yes	
Confidential Secretary to Supervisor	7	Sharon Jablonski	1/1/14-09/24/14	Yes	
Deputy Highway Superintendent	8	Scott Donner	1/1/14-12/31/14	Yes	
Confidential Secretary to Supervisor	7	Teresa Hagen	9/25/14 – 12/31/14	Yes	

11. Adoption of Standard Work Day & Reporting Resolution for Elected & Appointed Officials for 2015

MOTION (2016-160): on a motion by Council member Keough and seconded by Council member Dufour, the following resolution was duly ADOPTED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

**2015
TOWN OF LOCKPORT
STANDARD WORK DAY AND REPORTING RESOLUTION**

BE IT RESOLVED, That the Town of Lockport hereby establishes the following as standard work days for these elected and appointed officials and will report the following officials to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body; or the Time and Attendance Records, pursuant to the Town of Lockport Employee Time-Keeping System.

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No – If Yes, do not complete the last two columns)	Record of Activities Result*
Elected Officials					
Town Councilman	6	Mark Crocker	1/1/14 – 12/31/17	No	5.42
Town Councilman	6	Patricia Dufour	1/1/14- 12/31/17	No	5.42
Appointed Officials					
Deputy Supervisor	6	Mark Crocker	1/1/15 – 12/31/15	No	5.42
Town Attorney	6	Michael Norris	1/1/15- 12/31/15	Yes	
Deputy Town Clerk	7	Judith Newbold	1/1/15 - 12/31/15	Yes	
Deputy Town Clerk	7	Karen Albone	1/1/15- 12/31/15	Yes	
Town Assessor	8	Jill Lederhouse	10/1/13 – 9/30/2019	Yes	
Building Inspector	8	Brian Belson	1/1/15- 12/31/15	Yes	
Deputy Building Inspector	8	Michael Brown	1/1/15- 12/31/15	Yes	
Deputy Building Inspector	8	Jason Thompson	1/1/15- 12/31/15	Yes	
Coordinator of Economic Development	6	David Kinyon	1/1/15- 12/31/15	Yes	
Director of Operations	8	Daniel Dodge	1/1/15- 12/31/15	Yes	
Receiver of Taxes	7	Lori Carrero	1/1/15- 12/31/15	Yes	
Confidential Secretary to Supervisor	7	Teresa Hagen	1/1/15- 12/31/15	Yes	
Deputy Highway Superintendent	8	Scott Donner	1/1/15- 12/31/15	Yes	

2. Adoption of Standard Work Day & Reporting Resolution for Elected & Appointed Officials for 2016

MOTION (2016-161): on a motion by Council member DiCarlo and seconded by Council member Siejak, the following resolution was duly ADOPTED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

**2016
TOWN OF LOCKPORT
STANDARD WORK DAY AND REPORTING RESOLUTION**

BE IT RESOLVED, That the Town of Lockport hereby establishes the following as standard work days for these elected and appointed officials and will report the following officials to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body; or the Time and Attendance Records, pursuant to the Town of Lockport Employee Time-Keeping System.

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No – If Yes, do not complete the last two columns)	Record of Activities Result*
Elected Officials					
Supervisor	6	Mark Crocker	1/1/16-12/31/17	No	21.67
Town Councilman	6	Patricia Dufour	1/1/14-12/31/17	No	5.42
Appointed Officials					
Town Councilman	6	Darlene DiCarlo	1/4/16 – 12/31/16	No	5.42
Town Attorney	6	Michael Norris	1/1/16-12/31/16	Yes	
Deputy Town Clerk	7	Judith Newbold	1/1/16-12/31/16	Yes	
Deputy Town Clerk	7	Karen Albone	1/1/16-12/31/16	Yes	
Town Assessor	8	Jill Lederhouse	10/1/13-9/30/19	Yes	
Building Inspector	8	Brian Belson	1/1/16-12/31/16	Yes	
Deputy Building Inspector	8	Michael Brown	1/1/16-12/31/16	Yes	
Deputy Building Inspector	8	Jason Thompson	1/1/16-12/31/16	Yes	
Coordinator of Economic Development	6	Marc Smith	1/4/16-12/31/16	Yes	
Director of Operations	8	Daniel Dodge	1/1/16-03/16/16	Yes	
Receiver of Taxes	7	Lori Carrero	1/1/16 - 12/31/16	Yes	
Deputy Highway Superintendent	8	Scott Donner	1/1/16-12/31/16	Yes	
Deputy Superintendent of Water and Sewer Maintenance	8	Jason Neden	03/17/16-12/31/16	Yes	

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13. Resolution to Approve Contract with YMCA to Provide Summer Arts & Crafts

MOTION (2016-162): to authorize the Supervisor to enter an agreement with the YMCA to provide a summer Arts & Crafts program at Day Road Park for Town children was made by Council member DiCarlo and seconded by Council member Dufour . The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

14. Resolution to Approve Contract with Lockport Community Band

MOTION (2016-163): to authorize the Supervisor to enter an agreement with the Lockport Community Band to perform at Town Community Day on July 24, 2016 was made by Council member Keough and seconded by Council member Siejak . The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

15. Resolution to Approve Contract with Lockport Community Band

MOTION (2016-164): to authorize the Supervisor to enter an agreement with the Lockport Community Band to perform at two Town Movie Nights at Day Road Park was made by Council member Dufour and seconded by Council member DiCarlo . The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

16. Town Board Comments

Councilwoman Dufour congratulated Breonna Bailey on winning the Outstanding Youth Award and promised that this Town Board and many to come will continue to improve the quality of life for those living here and that she hopes that Breonna will want and be able to return to the Town of Lockport someday. She then reported on several topics as follows:

Day Road Park Memorial Trees – the last of the new trees have been planted. Three have not yet been paid for and will be made available to anyone wishing to make a memorial to someone. Interested persons can contact the Councilwoman directly to make arrangements.

Veteran's Display Case – the case has been delayed but should arrive sometime in the coming week. It will be placed outside the Town Clerk's office in the front of Town Hall and will house memorabilia from the Traveling Viet Nam Wall as well as other veteran momentos.

Harbor Freight Store – the new store in the Office Max plaza is now open for business. She encouraged people to visit and patronize the new store.

Town Highway Superintendent - the Councilwoman thanked Dave Miller for paving Rapids Road and for all other roads that will be improved this summer. She stated that all the Town Highway, Sewer & Water personnel do a fine job.

Recreation Committee – the Councilwoman also thanked the members of the Town Recreation Committee, stating that they do a tremendous job of bringing fun and entertainment to Town residents and that the committee doesn't get the recognition and thanks that they deserve.

Councilman Siejak also congratulated Breonna on being chosen the 2016 Outstanding Youth and the reported on the following items:

Town-wide Brush Pickup – the next scheduled pickup will be the week of Monday, June 20th.

Town of Lockport Historical Society - will host their annual potluck dinner at the Pomeroy School House at the corner of Leete and Lower Mountain Roads on Wednesday, June 22, 2016 at 6:00 p.m. Interested parties are asked to bring your own table settings and a dish to pass. Hotdogs and drinks will be provided. A guest speaker will also present a program.

Town Attorney – Councilman Siejak thanked Mr. Norris for all his hard work in writing the new wind and solar energy laws. He stated that there is much research and hard work in bringing these laws before the Town Board for action and wanted Mr. Norris to get some well-deserved recognition.

Councilwoman DiCarlo also congratulated Breonna on winning the Outstanding Youth Award and stated that she knows first-hand after reviewing some of this year's applications, that it was a very difficult job to choose only one winner. Breonna should be very proud of herself for standing out amongst a group of very talented, dedicated and distinguished young students that live in the Town of Lockport. She thanked all the students that applied for this scholarship.

Electronic Recycling Drop Off – the Councilwoman stated the next scheduled drop off will take place from 9:00 - 1:00 on Saturday, June 25, 2016. She noted that residents can be assured that items dropped off, such as PCs and other items containing hard drives, etc. are locked securely in the Town's recycling shed until they are picked up by the outside vendor.

Library Computer Classes – will be held at the Town Hall and interested persons can contact the Library at 433-5935 ext. 3 to find out details and the schedule.

Lastly, the Councilwoman informed those present that there has been a change to the Zumba classes scheduled for Day Road Park. The classes will now take place on Tuesday and Thursdays beginning on June 21st, from 6:00 – 7:00 p.m.

17. Supervisor's Comments

Supervisor Crocker made a plea to all residents to drive with caution as schools will soon be closing for the summer.

Lastly, he praised Breonna for being such an outstanding young woman and also congratulated her parents and grandparents for their part in helping her to become the fine young person she is.

There being nothing further, the Supervisor asked for a motion to adjourn.

MOTION (2016-165): to adjourn was made by Council member Siejak and seconded by Council member Dufour. The motion was CARRIED: AYES-5, NAYS-0. Voting AYE: Siejak, Dufour, Keough, DiCarlo and Crocker.

The meeting was ended at 7:55 p.m. The Lockport Town Board will next meet at 1:00 p.m. on Wednesday, June 15, 2016.

Respectfully submitted,

Nancy A. Brooks, RMC, CMC
Lockport Town Clerk